

Parma Town Board meeting held on Tuesday, April 7, 2015 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York

ATTENDANCE

Supervisor	James Smith
Councilperson	Gary Comardo
Councilperson	James Roose
Councilperson	Tina Brown
Councilperson	Kyle Mullen
Highway Supt.	Brian Speer
Town Clerk	Donna K. Curry
Director of Parks and Recreation	Tom Venniro
Building and Development Coordinator	Dennis Scibetta

OTHERS IN ATTENDANCE

Finance Director Mary Gavigan, Carol Kluth, Helen Ives, Reide Metzger, Tommy Pandino, Jake Palumbo, Sammy Meschino, Chuck Raetz, Alexxis Colon, Mariah Robison, Kaitlyn Dawkins, Shawn Barron, Arianna Hughes, Steven Shortino, Cory Kenny, Leah Baker, Marissa Kaniski, Michelle Kaniski, Matt LaVilla, Elsie LaVilla, Allan Dawkins, Briana Attili, Kyle A., Austin Atwell, Ian Watkins, Aaron Gerwitz, Blair Beasley and other members of the public.

CALL TO ORDER

Supervisor Smith called the meeting to order at 7:30 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted.

MINUTES – MARCH 17, 2015

RESOLUTION NO. 116-2015 Motion by Supervisor Smith, seconded by Councilperson Comardo, to accept the Minutes of the February 17, 2015 meeting.

Motion carried: Aye 5 (Smith, Comardo, Roose, Mullen) Nay 0
Abstain Councilperson Brown

TOWN CLERK REPORT

The Town Clerk and VFW Summary Reports for March have been provided to the Town Board and filed. A letter of resignation from Bob Prince informing the Town that he will no longer be serving on the Board of Assessment Review has been filed in the office of the Town Clerk. Financials for the months of January and February have been completed, filed and are available for the Town Board's review at the Board desk. A request has been received from the County Clerk to have signatures on file for when that office has to

authenticate names, signatures and terms. The Town Clerk has contacted those officials to complete this task.

A request has been received from the Slavic Pentecostal Church Youth Minister for information on holding a 5K race for their Youth Ministry group on May 25, 2015. The proposed route would be easterly on Ridge Road, south on Webster Road, west on Ogden Parma TL Road, north on Route 259 and then easterly back to the Church on Ridge Road. The Town Clerk explained the information gathered for a response to the request and inquired if the Board had anything else they wanted to know about the event. After discussion, it was determined that copies of all information requested by Monroe County Sheriff, Monroe County Department of Transportation and New York State Department of Transportation should be obtained; the appropriate insurance paperwork our carrier would like us to have and a courtesy call to the Ogden Police Department so that they are aware of the event if it does take place. The Board would like the information prior to making any final decision. The Highway Superintendent indicated he had contact information for the County and State DOT he could provide so the Town would know what those entities would be requesting of the group.

HIGHWAY DEPARTMENT REPORT

Supt. Speer reported that they are repairing equipment and fixing damage that occurred during the course of the winter. He provided the Board with a report on the CHIPS money available. He noted last year the State of New York got an extra 40 million and this year because of the severe winter that amount will be 50 million. The Town of Parma budgeted approximately \$40,000 and expects to receive an additional \$5,600 based on this adjustment. Supt Speer explained the variances between the amounts received by each Town are based on the number of roads and the length of time the Town has been covering the road.

BUILDING DEPARTMENT REPORT

Mr. Scibetta reported the monthly report for March has been completed and submitted. Building permits are down by 11 from last year and is due to a reduced number of demolition permits of sheds, decks and pools. The slowdown has been attributed to the weather. An update was provided on the various housing developments and their status.

Changes to the New York State Building Code have been wrapped up and are not expected to go into effect until January of 2016. The changes with the most impact to us will be changes for residential sprinklers and ponds.

The Nature Conservancy has completed their findings for the *Flood Smart Communities* project and is in the process of drafting the impact statement.

Mr. Scibetta reported the Niagara USA Wine Trail has listed A Gust of Sun Winery (East) on their new brochure. The satellite tasting room will be opening next month and is available for groups and special events. In addition the new microbrewery, next door, is expected to open in June. Labs of Love will be opening on May 15th in the old Country

Max location and there will be a veterinarian clinic onsite and a veterinarian on call. A consignment shop from Spencerport and a cheerleading school will be relocating to the same building. This will put this building at 90 percent occupancy. An inquiry was made regarding the status of violations at the transmission business at Parma Center. Mr. Scibetta reported trailers have been an issue and the number of cars. He reported follow up inspections and enforcement of the code is being done.

RECREATION DEPARTMENT REPORT

Mr. Venniro reported the Dinner with the Easter Bunny was held at the VFW Hall this year and was capped out at 100 people. This has been a bonus for making use of the hall in the slower months. The Spring Break Recess Camp had 45-55 participants daily. A joint contest was held with the Library with over 400 kids guessing how many jelly beans were in the jug.

The Spring and Summer Recreation Brochure is in the process of being completed. It will cover May through August programs and took a little more preparation because they had to work ahead for some of these summer programs. Upcoming events include the Senior Anniversary dinner will be April 22, 2015 at Carmestro's Restaurant. The cutoff will be 80 people. All were invited and asked to let Mr. Venniro know if they would like to come. The Community Garage Sale will be held Friday, May 29th and Saturday, May 30th. New events they will be looking at will be to try and partner up with the winery/brewery, Labs of Love and Country Max to hold events. The park is now open and with the nicer weather there have been more people making use of the facilities. The south gate has been fixed. He provided the Board with a budget update. The expenses are up to date but the revenues are not. The information provided was as of the date provided for the Recreation Commission and does not reflect the entire month. He is looking for input as to how the Board would like to receive this report. The Board was ok with what they received.

PUBLIC FORUM

Supervisor Smith asked if there was any other citizen who would like to address the Town Board with any concerns.

Matthew LaVilla, Peck Road, asked the Board about his tax bill and the North Greece Fire District amount. Brian Speer stated he would have to talk to the Fire Commissioner. Supervisor Smith explained that it is a unique situation because we have three fire districts. He did explain that each fire district sets their budget and the residents can go vote for the officers, though it is not well publicized which is unfortunate. That would be where he would have to voice his concerns. Kyle Mullen suggested that he go to their website but that around the same time both the Hilton and Spencerport Fire Districts will have put in a public notice too. Residents cannot vote for the budget but there is a public hearing on that budget that residents can attend and address the board. There was discussion about fire coverage for the Town and those were set back in the 40's. Donna Curry explained that the Fire Districts are all required to file a copy of the budget in the Town Clerk's Office.

There is a link from our website to the Fire District's website or to the actual budget document. Councilperson Roose explained that there are a lot of volunteers in the Hilton Fire Department whereas the North Greece Fire Department is mostly paid positions. Councilperson Mullen also suggested looking into his homeowners insurance because there could be a discounted rate if your fire district is paid vs. volunteer.

BUSINESS ITEMS

RESOLUTION AND DECLARATION OF OFFICIAL INTENT

FIRST NIAGARA LEASE

RESOLUTION NO. 117-2015 Motion by Councilperson Comardo, seconded by Councilperson Mullen,

Lessee: Town of Parma

Principal Amount Expected To Be Financed: \$76,684.20

WHEREAS, the above Lessee is a political subdivision of the state in which Lessee is located (the "State") and is duly organized and existing pursuant to the Constitution and laws of the State.

WHEREAS, pursuant to applicable law, the governing body of the Lessee ("Governing Body") is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interests in property, leases and easements necessary to the functions or operations of the Lessee.

WHEREAS, the Governing Body hereby finds and determines the execution of one or more lease-purchase agreements ("Equipment Leases") in the principal amount not exceeding the amount stated above ("Principal Amount") for the purpose of acquiring the property generally described below ("Property") and to be described more specifically in the Equipment Leases is appropriate and necessary to the functions and operations of the Lessee.

Brief Description of Property:

Jacobsen HR-9016 Turbo Mower with SunGuard Canopy – Jacobsen Universal Mount Base Unit: 34386

WHEREAS, First Niagara Leasing, Inc. ("Lessor") is expected to act as the Lessor under the Equipment Leases.

WHEREAS, the Lessee may pay certain capital expenditures in connection with the property prior to its receipt of proceeds of the Equipment Leases ("Lease Purchase Proceeds") for such expenditures and such expenditures are not expected to exceed the Principal Amount.

WHEREAS, the U.S. Treasury Department regulations do not allow the proceeds of a tax-exempt borrowing to be spent on working capital and the Lessee shall hereby

declare its official intent to be reimbursed for any capital expenditures for Property from the Lease Purchase Proceeds.

NOW, THEREFORE, Be It Resolved by the Governing Body of the Lessee:

Section 1. The Lessee hereby determines that it has critically evaluated the financing alternatives available to it pursuant to 2 NYCRR Section 39.2 and that entering into the Equipment Leases and financing the acquisition of the Property thereby is in the best interests of the Lessee. Such evaluation shall be available as a public record.

The specific reason for such determination is that entering into such Equipment Leases results in a lower overall cost to the Lessee. Execution of the Equipment Leases will not cause the Lessee to be in violation of the limits contained in paragraph c of subdivision 6 of Section 109-b of the General Municipal Law.

Section 2. The Lessee is hereby authorized to acquire and install the Property (the "Project") and is hereby authorized to finance the Project by entering into the Equipment Leases. Any action taken by the Lessee in connection therewith is hereby ratified and confirmed.

Section 3. Either one of the Supervisor **OR** the Deputy Supervisor (each an "Authorized Representative") acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Equipment Lease (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Equipment Leases are hereby authorized.

Section 4. By a written instrument signed by an Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Equipment Leases on behalf of the Lessee.

Section 5. The aggregate original principal amount of the Equipment Leases shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment Leases and the Equipment Leases shall contain such options to purchase by the Lessee as set forth therein.

Section 6. The Lessee's obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Equipment Lease and the Lessee's obligations under the Equipment Leases shall not constitute general obligations of the lessee or indebtedness under the Constitution or laws of the State.

Section 7. It is hereby determined that the purpose of the Project is an object or purpose described in subdivision 32 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is (10) years.

Section 8. It is hereby determined the term of the Equipment Leases authorized by this resolution will not be in excess of (3) years.

Section 9. The Governmental Body has determined that the Project is a Type II action that will not have a significant effect on the environment and, therefore, no other determination or procedures under the State Environmental Quality Review Act ("SEQR") is required.

Section 10. The Governing Body of Lessee anticipates that the Lessee may pay certain capital expenditures in connection with the Property prior to the receipt of the Lease Purchase Proceeds for the Property. The Governing Body of Lessee hereby declares the Lessee's official intent to use the Lease Purchase Proceeds to reimburse itself for Property expenditures. This section of the Resolution is adopted by the Governing Body of Lessee for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of the Resolution does not bind the Lessee to make any expenditure, incur any indebtedness, or proceed with the purchase of the Property.

Section 11. BANK QUALIFIED: LESSEE CERTIFIES THAT IT HAS DESIGNATED THIS LEASE AS A QUALIFIED TAX-EXEMPT OBLIGATION IN ACCORDANCE WITH SECTION 265(b) (3) OF THE CODE, THAT IT HAS NOT DESIGNATED MORE THAN \$10,000,000 OF ITS OBLIGATIONS AS QUALIFIED TAX-EXEMPT OBLIGATIONS IN ACCORDANCE WITH SUCH SECTION FOR THE CURRENT CALENDAR YEAR AND THAT IT REASONABLY ANTICIPATES THAT THE TOTAL AMOUNT OF TAX EXEMPT OBLIGATIONS TO BE ISSUED BY LESSEE DURING THE CURRENT CALENDAR YEAR WILL NOT EXCEED \$10,000,000.

Section 12. The Authorized Representative is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the Equipment Leases authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Code.

Section 13. This resolution is not subject to any mandatory or permissive referendum pursuant to the Local Finance Law or Section 103 of the Code.

Section 14. This Resolution shall take effect immediately upon its adoption and approval.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

INTERFUND TRANSFERS

Supervisor Smith explained that in order to balance the fund at the end of 2014 a transfer

in the amount of \$42,610.11 is needed from the B Fund. Councilperson Comardo noted this should be reviewed more closely during the next budget cycle. It was noted this is the result of little or no County summer work and each year it has been looked at but there is no way at budget time to know what if any work will come from the County.

RESOLUTION NO. 118-2015 Motion by Supervisor Smith, seconded by Councilperson Roose, to transfer funds in the amount of \$42,610.11 from the B Unappropriated Fund to the DB fund to balance the fund for the end of 2014.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

TOWN BRIDGES CAPITAL ACCOUNT CLOSURE

Supervisor Smith explained that in 2010 the Town opened a capital account to properly allocate the funding for three town bridges. Federal, state and town money was used to fund these projects and at this time need to be closed out.

RESOLUTION NO. 119-2015 Motion by Councilperson Mullen, seconded by Councilperson Comardo, to transfer \$55,515.05 the HDO Fund Town Bridges to A Unappropriated Fund balance to close the account.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

SALT SHED CAPITAL ACCOUNT CLOSURE

Supervisor Smith explained that in 2013 the Town opened up a capital account to build the new salt shed and needs to be closed out. This is the final amount and is the Town portion.

RESOLUTION NO. 120-2015 Motion by Councilperson Roose, seconded by Councilperson Brown, to close out the HH Fund which will need a transfer of \$11,478.19 from the B Unappropriated Fund to the HHO Fund Salt Shed to close this account.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

TOWN BOARD MEETING DATE CHANGE

Supervisor Smith explained the first meeting of May would normally be on Tuesday May 5th. Because most of the Board will be committed to another meeting that night the Board can either cancel the first meeting of the month or have it on Wednesday, May 6, 2015.

RESOLUTION NO. 121-2015 Motion by Supervisor Smith, seconded by Councilperson Roose, to move the date of the first meeting in May to Wednesday, May 6, 2015 at 7:00 p.m. and authorize the Town Clerk to make the proper advertisements.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

SET DATE – JOINT MEETING WITH THE VILLAGE OF HILTON

RESOLUTION NO. 122-2015 Motion by Supervisor Smith, seconded by Councilperson Brown, to set the date for a joint meeting with the Village of Hilton for Tuesday, May 12, 2015 at 7:00 p.m. at the Parma Town Hall and authorize the Town Clerk to make the appropriate advertisements.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

REQUEST TO PURCHASE 60” EXMARK MOWER

Supervisor Smith explained that there is a request to purchase a 60” Exmark Mower for the Park Department. The following three quotes were obtained (*See Schedule A at end of Minutes*):

Brodner Mower Exmark	\$ 7,512.47
John Deere	\$10,565.00
MTE	\$ 7,253.52

Mr. Venniro explained the piece of equipment they were looking at. This will be used primarily for the cemeteries. The quote given to them by Brodner was a state contract price and even though the state contract expired in March 2015 they will still honor that price. The MTE quote came in about \$250 lower than the Brodner quote. Mr. Venniro discussed the quotes with department staff and it was felt they would like to have the Exmark approved. He explained that after comparing the specs they are not completely comparable. He felt the Exmark is more high gear and is as good as you can get in a commercial grade mower of this size. He felt the savings could be made up in that the department is familiar with this machine and parts could be interchanged and some repairs could be done by staff. It is a closer travel distance should there need to be repairs done by the vendor. The big difference in the machine is the Exmark is a higher quality with better durability, life expectancy and resale value than the other options. The center of gravity is lower to the ground which allows more efficient durability operation. This will be a straight purchase through the vendor.

RESOLUTION NO. 123-2015 Motion by Councilperson Comardo, seconded by Councilperson Brown, to authorize the purchase of the Exmark Mower to be paid for from the A Fund Park Equipment line in the amount of \$7,512.47.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

DECLARATION OF OBSOLETE AND SURPLUS PARK EQUIPMENT

Supervisor Smith explained a list has been presented of obsolete and/or surplus parks equipment for disposal. Tom Venniro stated he would like to add back the 2 HP computers discussed last month to be included in the disposal of electronic equipment and the HR 9016 (Jacobson) mower which is currently at the Highway Department to be disposed of at auction. There was discussion on whether the equipment should all go to

auction or be disposed of by selling outright. The result of the discussion was to send all but the computers to the Tietsworth auction on May 9th.

DISPOSAL OF FIXED ASSETS – RECREATION DEPARTMENT COMPUTERS

RESOLUTION NO. 124-2015 Motion by Supervisor Smith, seconded by Councilperson Mullen, to declare two Hewlett Packard Computers as surplus and obsolete and to have the hard drives destroyed and verified by ATS as having been done.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

DISPOSAL OF FIXED ASSETS – PARK DEPARTMENT MOWER

RESOLUTION NO. 125-2015 Motion by Supervisor Smith, seconded by Councilperson Brown, to declare the following equipment as surplus and obsolete to be disposed of at the Tietsworth Auction being held on May 9, 2015 at the Town of Palmyra Highway Garage:

Jacobson HR9016 Mower (PRK2513)
6 - Spot Lights
2 - Push Mowers
Brush Hog
Broyhill Sprayer
Spike Tooth Drag
Roller Stripe Kit for Zero-Turn
John Deere Chain Saw
Portable Post Hole Digger
2 HP Computers

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

ANNUAL UPDATE DOCUMENT - AUD

RESOLUTION NO. 126-2015 Motion by Councilperson Mullen, seconded by Councilperson Brown, acknowledging that the Annual Update Document as of December 31, 2014 has been completed and filed with Office of the State Comptroller per Article3, Section 30 of the General Municipal Law.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

BOARD OF ASSESSMENT REVIEW RESIGNATION

RESOLUTION NO. 127-2015 Motion by Supervisor Smith, seconded by Councilperson Roose, to accept the letter of resignation of Bob Prince from the Board of Assessment Review with regrets.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

**AUTHORIZATION TO ADVERTISE FOR BOARD OF ASSESSMENT
REVIEW OPENING**

RESOLUTION NO. 128-2015 Motion by Supervisor Smith, seconded by Councilperson Brown, to authorize the Town Clerk to advertise for the Board of Assessment Review opening.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

MISCELLANEOUS

AUTHORIZATION TO INSTALL LIGHT POLE AT 35 CARRIE MARIE LANE

RESOLUTION NO. 129-2015 Motion by Supervisor Smith, seconded by Councilperson Mullen, to authorize the installation and payment of \$538.57 for a fiberglass-embedded pole as replacement for pole #9 in front of 35 Carrie Marie Lane, Town of Parma.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

INFORMATIONAL ITEMS

DISPOSAL OF HIGHWAY EQUIPMENT

Supt Speer provided pictures of equipment he would like to have declared as surplus and obsolete and requested that it be disposed of at the upcoming Tietsworth Auction on May 12, 2015 at the Town of Palmyra Highway Garage. He reviewed each of the items on the list. When asked, Supt. Speer did not have an estimate of what the items might be worth.

RESOLUTION NO. 130-2015 Motion by Councilperson Comardo, seconded by Councilperson Roose, to declare the following pieces of equipment as obsolete and surplus to be disposed of at the Tietsworth Auction being held on May 9, 2015 at the Town of Palmyra Highway Garage:

- 1978 Case Tractor with Sweeper
- 1976 FMC Flusher Unit
- 2001 Chevy Pick-up
- 2003 Towmaster Trailer

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

CONSIDERATION FOR PURCHASE OF HIGHWAY EQUIPMENT

Supt. Speer provided the Town Board with information on equipment he would like considered for purchase. This included a:

- 1999 Vactor 2100 which would replace the 1976 trailer mounted flusher unit acquired from the Village in the mid-1990's. This is a used unit available from Joe Johnson Equipment and was obtained from the Town of Ogdensburg. The cost of the truck would be roughly \$60,000 to \$65,000 and would include a complete

overhaul of the entire truck.

- A VeriSight video camera to be used for sewer inspections at an estimated cost of \$10,000.

There was discussion on these two items as to whether they could be purchased with Sewer District funds. There were two differing perspectives. One that they could be purchased directly using Sewer Fund monies and the other being that the Town should purchase the equipment and as work is done using the equipment the individual Sewer Districts would be charged for the work done and the Highway Department reimbursed for the work. It was noted by the Director of Finance that Parma does not have one large sewer district as many Towns do. Ours is made up of multiple smaller districts which are responsible for their own costs. The Board would like detailed information on the correct way of proceeding if these purchases are to be made. Councilperson Mullen researched that there are 514 current hookups and the potential for 114 more. Because we are growing and the size of this piece of equipment is not the same as the other ones that we have access to makes this a consideration. It will be used for mainline cleanouts and we have to be able to prove that a break is not ours.

- A 2016 Mack 10 Wheeler Truck with Snow Equipment and Material Spreader with Stand. Supt. Speer estimates the total cost to be \$236,329 and proposed a municipal lease with First Niagara Bank. Lease payment information for three and five year terms was provided.
- Rubber Tracked Mini-Excavator – A Volvo EVR 88D Excavator is available on the HGAC contract for \$107,686. Supt. Speer suggested this could also be purchased through a municipal lease and noted there is \$41,000 already in the budget for this. He is proposing this now so the Board has time to review and decide at a future meeting.

BROWNFIELD FUNDING INFORMATION

Councilperson Mullen reported he attended a workshop sponsored by the Center for Creative Land Recycling. The purpose of the workshop was to identify ways local governments and groups interested in redeveloping previously used sites for housing, parks trails, and job creating businesses and how to obtain funding for such projects. Possible opportunities for Parma included:

- The EPA has several competitive funding opportunities – grants and revolving loan funds as help for municipalities and developers for planning and cleanup of affected areas. A “Targeted Brownfields Assessment” is available as an initial step to see if a site is eligible for further funding opportunities.
- The HUD representative discussed using Community Development Block Grants for Brownfield opportunities, specifically demolitions and cleanup of abandoned sites for reutilization as a public space (facility, park, etc.)
- U.S. Department of Agriculture discussed technical assistance grants for rural areas. The definition of “rural” was discussed as the number sometimes fluctuates. Based on the last census, it appears we have crossed the threshold out of “rural” per their definition.
 - The U. S. Fish and Wildlife Service talked about a Natural Resource Damage Assessment and Restoration Program. The key aspect of this program in the Rochester area is habitat restoration in the Genesee River due to previous Kodak

contamination. While they discussed impact to the “surrounding watershed”, he did not believe it extended to Lake Ontario beyond the river’s outlet. Another program that might be of interest to Parma citizens is the Partners for Fish and Wildlife Program. The Partners for Fish and Wildlife is a voluntary program designed for use on privately owned (non-federal) lands, providing landowners with technical and financial assistance to restore fish and wildlife habitats. In New York, the program has focused on restoring several types of habitat: wetlands, uplands, streams, and riparian areas. Projects are focused in areas where conservation efforts will provide the greatest benefit for Federal trust species, which include: migratory birds, anadromous (migratory) fish, and federally listed threatened and endangered species.

- The NYS Office of Planning & Development may have grant opportunities for the town to apply for related to technical assistance and planning activities. However, this office and the NYS DEC both stated that funding for new starts may not be available for another couple of years due to funding cuts and existing project load.
- The NYS Environmental Facilities Corp (EFC) has possible programs of interest for the Highway Department, future water districts, and the Building Department to be aware of. He will highlight specific information related to Highway and Building separately with those departments.

TOWN JUSTICE COURT AUDIT

RESOLUTION NO. 130-2015 Motion by Supervisor Smith, seconded by Councilperson Comardo, to acknowledge completion of the of the Justice Court annual review by Hungerford Vinton on March 31, 2015 for fiscal year ending December 31, 2014.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

GOVERNMENT FINANCE OFFICERS ASSOCIATION CONFERENCE REPORT

Mary Gavigan reported on her attendance at the Government Finance Officers Association Conference. The Affordable Care Act was the key topic and included information on the reporting criteria based on equivalent full time employees and the gathering this information. We are at the threshold and getting below it so there will be no penalties and reporting required needs to be looked at. Classification of employees will have a significant impact on where our numbers fall. Ms. Gavigan will be attending a Human Resources Association meeting where they will be covering both of these items. The conference also covered the concept of “best value” and how this can be used as part of our procurement process. This includes proving that our choice is the best value for the Town and is having the Attorney look at this and will be coming back up to be put into place.

MISCELLANEOUS

Supervisor Smith reported the new Xerox copier will be delivered and installed on Friday. Work will begin on removal of the Court/Board Room Divider tomorrow and continue on Friday. He hopes to have Requests for Proposals ready for the next meeting for solar power options for Town of Parma facility buildings.

LIAISON REPORTS

**Councilperson Brown reported the Assessors' Office should have the reassessment letters mailed next Wednesday and will be working on hiring a new member for the Board of Assessment Review. She went to the Town of Parma Chamber of Commerce meeting last week. The Conservation Board is meeting tonight and there are a couple of things on their agenda. She spoke to Park Staff about the fixed asset list.

**Councilperson Comardo noted he attended the Parks and Recreation Commission meeting and Dinner with the Easter Bunny, which was covered by Mr. Venniro earlier. The Farmland and Open Space Committee did not have a meeting this month but Scott Copey is out talking to the five or so most likely candidates that could be considered for the development rights on their land. The Drug Coalition had a presentation about what could happen with your homeowners insurance if you host an underage party where illegal drugs or drinking are taking place. He also attended a POD meeting with the County and representatives from the Village of Hilton, Town of Hamlin and the Hilton Central School District. In November, they are looking to schedule a table top exercise in Zone 1, which covers these areas and will provide a practice venue for what should take place.

**Councilperson Roose reported there has not been a Special Police meeting recently and was hoping to have that added to the agenda for the Joint Meeting with the Village. There has not been anything of significance for the Zoning Code Enforcement Officer.

**Councilperson Mullen reported there have been issues getting to some of stuff on the GIS site. The Zoning Board approved two unique cases, one involving deed restrictions that brought out some neighbors but after the parties talked it all worked out in the end.

**Supervisor Smith reported he attended the Library Board meeting today. The biggest thing they are looking at as far as financing is applying for a grant to upgrade their HVAC system, which is mostly original equipment. It was felt that based on energy efficiency they should be able to get something to help defray the cost.

There was no further business before the Town Board, Supervisor Smith made a motion to adjourn the meeting at 9:03 p.m., seconded by Councilperson Comardo and all were in favor.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk

SCHEDULE A



February 24, 2015

Town of Parma
Parks Dept.
1300 Hilton Parma Corners Rd
Hilton, NY 14468



Phone: 474-9092
Email: parks@parmany.org

Attn: Joe

Proposal

LZE742KC604 Exmark Lazer E Series

- CV742 Kohler Engine
- 60" Ultra Cut Series 4 Deck

MSRP: \$10,655.99
NY State Contract Price: \$7,512.47

Award Number	21459-PF
Group Number	37000 Mowing Equipment
Contract Number	PC64365


Richard Baum
Sales Manager

3918 Lyell Road, Rochester, New York 14606
Phone: 585-247-5218 www.brodner.com Fax: 585-247-6794



Equipment Details

Date April 02, 2015

All amounts are displayed in USD

661R EFI 25.0HP* Commercial QuikTrak with 61 In. 7-Gauge Floating Deck

Code	Description	Qty	List Price
2301TC	661R EFI 25.0HP* Commercial QuikTrak with 61 In. 7-Gauge Floating Deck		\$10,565.00

Options

Required Items:

Code	Description	Qty	In Base Price
001A	United States and Canada	1	

Configuration Total: \$10,565.00

Summary

Equipment Totals (Includes "Other Charges")	Qty	Each	Extended
661R EFI 25.0HP* Commercial QuikTrak with 61 In. 7-Gauge Floating Deck	1	\$10,565.00	\$10,565.00

Total Delivered Price: 1 \$10,565.00

Your product was built with base product options selected. Please consult your local John Deere dealer as needed to determine your final configuration. Price shown is an estimate and will vary based on final selections.

Price and availability subject to change without notice. Taxes, extended warranty and freight charges are extra. Some additional charges may apply.



33 Thruway Park Drive
 West Henrietta, NY 14586
 Phone: (585) 334-0100
 Fax: (585) 334-6332
 www.mte.us.com

Quote: 01-14776
 Date: 4/3/2015
 Customer Id: 579009
 Phone: (585) 392-9708
 Customer PO: Gravely Pro Turn 160
 Sales Person: nredanty
 User: nredanty

QUOTE

TOWN OF PARMA
 Tom Venniro
 1300 HILTON-PARMA RD.
 HILTON NY 14468

Ship To:
 TOWN OF PARMA
 1300 HILTON-PARMA RD.
 HILTON NY 14468
 Phone: (585) 392-5050 x0000

Price Per HGAC Contract:
 HGAC BUY CONTRACT VENDOR
 ARIENS COMPANY – GRAVELY
 CONTRACT NUMBER | CATALOG NUMBERS
 GR01-15 | 90A, 90B & 90C
 Contract Period: 1/1/15 thru 12/31/17

Purchase Order made to ARIENS COMPANY – GRAVELY
 Include MTE Quote

Thank you,
 Nick Redanty

Item/Tag	Type	Description/Model/Serial Number	Quantity	Tax	Price	Line Discount	Net Price
ARN.991097.M20	PA	WG - Pro-Turn 160 - 25Hp Kohler EFI, w/ 60"(SEE	1.0000	N	\$9,299.00	\$2,045.78	\$7,253.22
Above line shows 22.00% discount.							
Sub Total							\$7,253.22
Total Tax							\$0.00
Invoice Total							\$7,253.22

Signature: _____

THIS QUOTE VALID FOR 30 DAYS. PLEASE SIGN AND RETURN TO EXECUTE THIS CONTRACT. FAX: 585-334-6332 OR EMAIL: BHOLMAN@MTE.US.COM. THIS DOCUMENT CONSTITUTES A LEGAL BINDING AGREEMENT.