

Parma Town Board meeting held on Wednesday, October 20, 2015 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York

ATTENDANCE

Supervisor	Jim Smith
Councilperson	Gary Comardo
Councilperson	James Roose
Councilperson	Tina Brown
Councilperson	Kyle Mullen
Highway Supt.	Brian Speer
Town Clerk	Donna K. Curry
Building and Development Coordinator	Dennis Scibetta
Dir. of Parks and Recreation	Tom Venniro

OTHERS IN ATTENDANCE

Larry Gursslin, Brittney Little, Don Eichas, Lori Eichas, Becca Loos, Joey Bilby, Alexis Plouffe, Daniela Vasquez, Ariana Anifantis, Brandon Viel, Matt Gebo, Jarrod Weitz, Wil Forberg, John Onufryk, Cindy Lutwiller, Donald Werffer, Deryn Nieskens, Hunter Kimmerly, Dakota Baker, Salvatore Gingello, Larry Speer, Lon Jacobs, and other members of the public.

CALL TO ORDER

Supervisor Smith called the meeting to order at 7:20 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted.

MINUTES – OCTOBER 6, 2015

RESOLUTION NO. 246-2015 Motion by Councilperson Comardo, seconded by Councilperson Brown, to accept the Minutes of the October 6, 2015 meeting with changes noted.

Motion carried: Aye 5 (Smith, Comardo, Brown, Mullen) Nay 0 Abstain (Roose)

TOWN CLERK REPORT

The Town Clerk reported that work is progressing on the Community Video. The videographer is expected to be out again next Monday. Use of the Hilton School District's "Make a Difference Day" video has been approved for the Community Organization page.

Final wording for the proposed Local Law on residency for Deputy Town Clerk positions and Clerk to Town Justices has been clarified. A resolution to set a public hearing date can be done at tonight's meeting if the Board wishes to proceed.

HIGHWAY DEPARTMENT REPORT

Supt. Speer reported there will be a public information meeting on culvert road work to be done at Moul Road and Lighthouse Road on Thursday, October 29, 2015 at the Parma Town Hall.

Supt. Speer reported that he has obtained financing rates for the purchase of a new 10-wheeler truck. The First Niagara rate is lower than the Beam Mack financing rate; however, the First Niagara rate is only good for thirty days and the Beam Mack rate would be locked in. After discussion, it was determined the truck would be ordered now for delivery in April and the determination for which leasing option would be made at delivery.

Correspondence has been received from Bo Mansouri, Monroe County Department of Transportation, informing the Town of three Town owned bridges which are in need of maintenance: West Beach Drive over East Creek, Butcher Road over Black Creek and Silent Meadows over Northrup Creek. The expected total cost is just over \$1,000,000 for all three. The reimbursement is expected to be 80% from federal funding, 15% through the State with Marcheselli Funds and the Town's portion would be 5%. Application for funding will be submitted now. This will not be part of the 2016 budget, as the project is just in the planning stages now.

The expected cost to complete West Creek Drive is \$22,000. The department only had to pay for the stone as there was no charge for the oil because we assisted Suit-Kote in getting a paver out which was stuck at the parkway.

The Fall Brush Pick-Up has started and crews are getting ready for winter. Ms. Moore has been out and is expected back in two weeks.

Councilperson Roose inquired as to the status of the concerns expressed by the owners of 111 Pease Road. Supt. Speer reported he expects to staff will repair the culvert issue in November.

Councilperson Mullen reported he will be working with Supt. Speer and Ms. Gavigan for getting the status of local bridges which have had work completed on that can be turned over to the County for maintenance and work. He noted that most Towns have turned them over to the County. It is his understanding that the County Legislature must approve this. The County would maintain and inspect the bridges going forward and most Towns have done this.

BUILDING DEPARTMENT REPORT

Mr. Scibetta reported building permits for new residential houses has increased by fourteen over last year. The increase is also reflected in the value of the permits as well. He reported that County Village is paving the new road where there are twelve new homes and eight are in the process of being sold. The motel/house units in front of and east of Braemar on Ridge Road will be used for training and demolition by the fire departments.

There will be a Stormwater Coalition Training Seminar held in Parma on December 16, 2015. There will be training on the boiler next Tuesday morning.

RECREATION DEPARTMENT REPORT

Mr. Venniro reported he will have budget information for the first meeting in November. There have been some unforeseen maintenance repair expenses in the Parks department and the Supervisor, Finance Director and he have been working on where the transfers will be made from.

Fall programming is seeing full enrollment. The Monroe County Section 5 Cross County Sectional races will be held October 31st in the Town Hall Park. Park hours will be changing to 9:00 a.m. to 6:00 p.m. starting the first of November. The Halloween Celebration is Saturday, October 24th from 11:00 a.m. till 1:00 p.m. at the Community Center. The Costume Parade will start at St. Leo's Church parking lot. Make a Difference Day is this Saturday. Students and parents from the Northwood Elementary School will be working on a trail maintenance project and there will be a tree planting at 9:15 a.m. to replace a lost last year in memory of veteran.

The Monroe County Community Block Grant funding has been confirmed. The Town will receive \$32,000 in for the Community Grant which will be used for upgrades at the VFW Lodge for handicapped accessibility at the entryway and roof and gutter repairs.

The Monroe County Cross-Country Sectionals event will take place on October 31, 2015. Starting November 1st, the Town Hall Park hours will change from 9:00 a.m. to 6:00 p.m. rather than closing at 10:00 p.m. Mr. Venniro will be compiling park usage information by sports organizations, meeting with them individually and then with all the groups together to convey our expectations.

LIBRARY REPORT

Ms. Tantillo was not in attendance but the Supervisor noted that their grant award has been received and they will be looking at a roof replacement for the focus of next year's grant. This will align well as the roof is in need of replacement but it will be done after the HVAC work is completed.

PUBLIC FORUM

Supervisor Smith asked if there was any other citizen who would like to address the Town Board with any concerns.

Cindy Lutweiller addressed the Town Board as a small business owner in the community regarding concerns with signage in the Town. She identified items that she felt were unfair to her business, expressed that she pays taxes and would appreciate not having to pay fees additional fees and asked that the Town Board consider changing the code to extend the amount of time for each permit or consider a rebate of buy on get one free. She expressed that there is only a six moth time period when there is not snow allowing for signs to be

put out. She would really like the opportunity to increase business by being able to use these signs.

Larry Gursslin addressed the Town Board about his concern that his name appears in the deposition of the Chart v Town of Parma trial in February of 2011 with false reporting and expressed that he does not take this lightly. He will follow up with each of the Town Board members in a personal letter. He also complimented the work that Tom Venniuro and Dennis Scibetta have been doing in their departments.

Don and Laurie Eichas stated they were present to find out what the status was on their request to have culvert work completed at their home. The information they were looking for was answered by Supt. Speer in his report. Since they had not had a response they were here to follow up. They look forward to having the project completed.

Larry Speer explained to the Town Board circumstances surrounding the recent passing of his wife and requested that the Town Board consider paying the health insurance premium for November and December of this year and he understands that he would no longer be eligible. Supervisor Smith indicated that it would be looked into and Mr. Speer will be back in touch with the Town.

BUSINESS ITEMS

BUDGET TRANSFERS

RESOLUTION NO. 247-2015 Motion by Supervisor Smith, seconded by Councilperson Roose, to approve the Budget Transfers as presented.

BUDGET TRANSFERS

Sep-15

ACCT #	FROM DESCRIPTION	AMT.	ACCT #	TO DESCRIPTION	AMT.	REQUESTED
AOO 570.7020.410.00	OFFICE SUPPLIES	500.00	AOO 570.7310.489.02	YOGA, DANCE/YOUTH EXP	300.00	VENNIRO
AOO 570.7020.452.00	VEHICLE MAINTENANCE	700.00	AOO 570.7310.492.02	HORSEBACK RIDING	900.00	VENNIRO
AOO 570.7140.492.01	PLAYGROUND-YOUTH	75.00	AOO 570.7310.493.02	VACATION CLUB	900.00	VENNIRO
AOO 570.7310.491.02	BATON EXPENSE	120.00	AOO 570.7310.493.42	INTRO TO SPORTS	440.00	VENNIRO
AOO 570.7310.497.02	MUSIC	1,000.00	AOO 570.7310.494.42	BABYSITTING	1,300.00	VENNIRO
AOO 570.7310.497.42	GOLF EXPENSE	893.00	AOO 570.7310.498.42	OTHER PROGRAMS	267.00	VENNIRO
AOO 570.7315.494.03	BASKETBALL GIRLS	225.00	AOO 570.7310.499.42	KARATE	153.00	VENNIRO
AOO 570.7315.496.03	FLAG FOOTBALL	1,000.00	AOO 570.7610.480.04	MISC EXPENSE	47.00	VENNIRO
AOO 570.7620.491.05	APPLE DERBY	589.00	AOO 570.7610.491.04	SR GOLF	295.00	VENNIRO
			AOO 570.7620.490.05	AEROBIC FEES	500.00	VENNIRO
AOO 510.1010.120.00	DEPUTY SUPERVISOR	8,500.00	AOO 510.1010.110.00	TOWN BOARD MEMBERS	8,500.00	GAVIGAN
AOO 511.1110.120.00	COURT CLERK	2,000.00	AOO 511.1110.130.00	OFFICE CLERK IV	2,000.00	GAVIGAN
AOO 513.1310.130.00	ASST FINANCE	13,566.00	AOO 514.1410.130.00	DEPUTY CLERK	13,566.00	GAVIGAN
AOO 516.1430.464.00	GRANTS	500.00	AOO 516.1430.460.00	CONTRACTED SERVICES	500.00	GAVIGAN
AOO 516.1440.475.00	ENGINEERING	2,500.00	AOO 516.1620.460.00	CONTRACTED SERVICES	2,500.00	GAVIGAN
AOO 516.1620.441.00	GAS & ELECTRIC	1,000.00	AOO 516.1620.415.00	JANITORIAL	1,000.00	GAVIGAN
AOO 576.7520.441.00	GAS & ELECTRIC	2,000.00	AOO 576.7520.490.00	PROCEEDS	2,000.00	GAVIGAN
AOO 576.7520.444.00	WATER	70.00	AOO 576.7520.110.00	KEY KEEPER	70.00	GAVIGAN
AOO 516.1990.400.00	MISC CONTINGENCY	2,225.00	AOO 571.7110.490.00	PARK IMPROVEMENTS	2,225.00	GAVIGAN
		37,463.00			37,463.00	

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

APPROVAL OF PRELIMINARY BUDGET

Supervisor Smith noted there had been some revisions however the overall amounts and rates had not changed.

RESOLUTION NO. 248-2015 Motion by Supervisor Smith, seconded by Councilperson Comardo, to approve the Preliminary Budget for 2016.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

SET PUBLIC HEARING FOR THE 2016 PRELIMINARY BUDGET

RESOLUTION NO. 249-2015 Motion by Supervisor Smith, seconded by Councilperson Comardo, to schedule a Public Hearing for the 2016 Budget and Special Districts for the Town of Parma will be held on Wednesday, November 4, 2015 at 7:00 p.m., at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

RESOLUTION FOR TOWN BOARD MEETING TIME CHANGE

Supervisor Smith had noted the next Town Board meeting date was changed to Wednesday, November 4, 2015 due to Election Day. It was suggested that since there will be no Court that night that the regular meeting be started at 6:30 p.m.

RESOLUTION NO. 250-2015 Motion by Councilperson Mullen, seconded by Councilperson Supervisor Smith, to change the start time for the November 4, 2015 Town Board meeting to 6:30 p.m.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

AUTHORIZATION TO ORDER HIGHWAY TRUCK

RESOLUTION NO. 251-2015 Motion by Supervisor Smith, seconded by Councilperson Mullen, to authorize the Highway Superintendent to order a 2017 Mack GU 713 T310M through the Onondaga County Statewide Contract #7823 for the amount of \$231,684.07

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

MISCELLANEOUS

SET PUBLIC HEARING FOR PROPOSED LOCAL LAW #1-2015

RESOLUTION NO. 252-2015 Motion by Supervisor Smith, seconded by Councilperson Brown, to schedule a Public Hearing for Tuesday, November 17, 2015 at 7:30 p.m. to hear public comment on proposed Local Law 1-2015 regarding residency for positions in the Town Clerk office and the Justice Court.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

LIAISON REPORTS

**Councilperson Brown reported the Planning Board approved the Chinappi Subdivision for two more lots, a one lot subdivision at 200 Webster Road and tabled a split/merge request for 600-602 Burritt Road.

**Councilperson Comardo reported the Park and Recreation Commission will be meeting next week. The Farmland and Open Space Committee cancelled their last meeting. The Drug Coalition group met for data analysis and has met with the Monroe County Mental Health Director and his team and the new Monroe County Sheriff Crime Prevention Officer to create opportunities for cooperation. The Monroe County Point of Dispensing (POD) group will be holding a table top exercise in Parma on November 18, 2015 at the Hilton High School starting at 8:30 a.m. This will be a dry run to roll play what will be done in the event of such an emergency.

**Councilperson Roose did not have a report.

**Councilperson Mullen reported the Zoning Board met last Thursday. Two applications were carry overs from the last meeting and he noted the theme seemed to be that applicants were not providing sufficient information to the Zoning Board. The third applicant was approved and was properly prepared with what they needed. It was noted that each situation is unique and that some applicants are well prepared and more emphasis will be made with the applicants on how to prepare.

The State Comptroller's Office is holding a webinar on cyber security best practices. He plans on participating but will only be able to do the first portion. He also noted there will be a workshop on brownfield applications sponsored by the EPA in November in Niagara Falls. He also noted that he just received the completed phase one assessment on the Burritt Road property from the EPA contractor. He will follow up with the Supervisor and Mr. Scibetta on the information after he has had time to review.

**Supervisor Smith reported that he and Mr. Scibetta attended an overview of the Hazard Mitigation work study they have asked Towns to comply with. A great portion of it has to do with FEMA; it included what to do to avoid events and that dollars are available for flooding situations. The number of incidences in Monroe County in the last decade only identified 10 or 12 properties as having been flooded twice. It was felt this is due to lack of good data. There have been very few reported incidences of multiple events at a location. The greater the number of incidences the easier it is to get funding. The data collected was prior to the flooding issues we saw this summer. Supt. Speer commented that generally we have not met the threshold when we have these kinds of events. Councilperson Mullen asked if we have made the proper notifications for North Avenue. Supervisor Smith responded that based on what they learned today the property owner has to file the claim. Additional items noted were the property owners may have to be part of a flood zone, have the insurance and that the heavy localized rain has been part of the problem. It was also noted there appeared to be a disconnect between the committees

present for the workshop. Information has been provided but nothing seems to be done. There was also feedback that there is not a clear understanding of what they are looking for in the surveys. It was suggested that a task force of westside Towns meet with the individual who drafted the questions to get a better understanding of what they are looking for. The question was also raised on whether we would be drawing attention to have areas tagged to have flood insurance. There was further discussion on the North Avenue situation. It was noted the Town Engineer was out to survey the site, the emergency funding did not come through from the State but another avenue is being looked at.

He also reported that he participated in a webinar on the tax cap, how it is calculated, how you are penalized and evaluated.

WARRANT

RESOLUTION NO. 253-2015 Motion by Councilperson Brown, seconded by Councilperson Comardo, to approve payment of AOO General Fund bills, in the amount of \$75,174.99.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

RESOLUTION NO. 254-2015 Motion by Deputy Supervisor Comardo, seconded by Councilperson Roose, to approve payment of BOO Part Town Fund bills, in the amount of \$30,894.83.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

RESOLUTION NO. 255-2015 Motion by Councilperson Roose, seconded by Councilperson Mullen, to approve payment of DAO Highway, Townwide Fund bills, in the amount of \$14,659.13.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

RESOLUTION NO. 256-2015 Motion by Councilperson Mullen, seconded by Councilperson Brown, to approve payment of DBO Highway, Part Town Fund bills, in the amount of \$38,480.03.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

RESOLUTION NO. 257-2015 Motion by Councilperson Brown, seconded by Deputy Supervisor Comardo, to approve payment of SDO, Townwide Drainage Fund bills, in the amount of \$8,433.38.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

RESOLUTION NO. 258-2015 Motion by Deputy Supervisor Comardo, seconded by Councilperson Roose, to approve payment of TAO Trust & Agency Fund bills, in the amount of \$355.86.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

The total to be paid is \$167,998.22.

Supervisor Smith asked if there was any other business to come before the Town Board. He requested there be a motion to enter into executive session and that after coming out there would be no further action taken by the Town Board.

ENTER INTO EXECUTIVE SESSION

RESOLUTION NO. 259-2015 Motion by Councilperson Brown, seconded by Councilperson Comardo, to enter into Executive Session to discuss pending litigation and health care.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

The Board entered into executive session.

CLOSE EXECUTIVE SESSION

RESOLUTION NO. 260-2015 Motion by Councilperson Brown, seconded by Councilperson Comardo, to close the executive session at 9:47 p.m. and return to regular session.

Motion carried: Aye 5 (Smith, Comardo, Roose, Brown, Mullen) Nay 0

There was no further business before the Town Board, Supervisor Smith made a motion to adjourn the meeting at 9:48 p.m., seconded by Councilperson Mullen and all were in favor.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk

Beam Mack Sales Service, Inc.
6260 E Molloy Rd.
E Syracuse, NY 13057
ONONDAGA COUNTY HEAVY TRUCK CLASS 8 STATEWIDE
CONTRACT
7823

CONTRACT PRICING MATRIX FOR MACK GRANITE GU7, GU8

CUSTOMER: Town of Parma Highway Department

September 30 2015

CHASSIS QUOTED: 2017 Mack GU 713 with T 310M trans

	<u>CHASSIS BASE PRICE</u>	<u>CHASSIS OPTIONS</u>	<u>TOTAL</u>
MACK GRANITE. GU713 2017 model year	\$196,522.00		
DISCOUNT FROM LIST 48.00%	\$94,330.56		
CHASSIS PRICE less 48% DISCOUNT	\$102,191.44		
OPTIONS LIST PRICE FROM MACK TRAC		\$30,978.00	
OPTIONS DISCOUNT FROM LIST PRICE 38.75%		\$12,003.98	
OPTION PRICE LESS 38.75% =		\$18,974.03	
CHASSIS PRICE WITH CONTRACT OPTIONS AND DISCOUNT =			\$121,165.47
2017 Model year price increase			\$2,000.00
Net Contract items: Stain less steel oil pan			\$123,165.47
TOTAL WITH NON CONTRACT OPTIONS =			\$123,165.47
LESS MUNICIPAL DISCOUNT			\$180.00
DELIVERY CHARGE FROM CHART			\$123,325.47
ALLISON TRANSMISSION NET PRICING			\$154,950.00
TOTAL PRICE FOR CHASSIS WITH ALL OPTIONS DELIVERED			\$46,439.40
CONTRACT DISCOUNT 30%			\$108,358.60
TOTAL PRICE FOR BODY & PLOW EQUIPMENT FROM:			

TOTAL PRICE FOR COMPLETE TRUCK:

\$231,684.07

Thank you for this opportunity
 Chip Aries