

Parma Town Board meeting held on Tuesday, April 1, 2014 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	James Smith
Councilperson	Gary Comardo
Councilperson	James Roose
Councilperson	Tina Brown
Councilperson	Kyle Mullen
Highway Supt.	Brian Speer
Building Inspector	Jack Barton
Director of Parks and Recreation	Tom Venniro

OTHERS IN ATTENDANCE

Dog Control Officer Art Fritz, Maggie Vebelacker, Amanda Fronckaviak, Helen Ives, Carol Kluth, Lon Jacobs, Mike Weldon, Conner Petersen, Clare Makowski, Arron Sile, Tyler Cusse and other members of the public.

CALL TO ORDER

Supervisor Smith called the meeting to order at 6:30 p.m. and led those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted.

MINUTES – MARCH 18, 2014

RESOLUTION NO. 99-2014 Motion by Councilperson Comardo, seconded by Councilperson Mullen, to accept the Minutes of the March 18, 2014 Town Board meeting.

Motion carried: Aye 5 Nay 0

TOWN CLERK REPORT

The Town Clerk reported she attended a SEQR training class Monday evening. The class was very informative and included review of the new forms. She also is participating on a committee for the redesign of the website.

HIGHWAY DEPARTMENT REPORT

Supt. Speer reported crews got through the last storm and one truck lost their brakes. Due to the hard winter the State is providing another \$40,000,000 for pothole repairs. He estimates the Town will receive \$3,600 over what we normally get. He also noted he has received the bill (\$12,115) for marking the highways within the Town. The bill is sent now but the work will not take place until later so that coordination of road projects will not conflict with the striping. There will be a meeting tomorrow in Chili announcing what the distribution of County road projects will be for this year. He felt there will be some work but not a lot.

There was discussion on the condition of local roads across the area due to the very cold winter. He has been asked for an assessment so that letters can be sent to the State requesting help to do these repairs. He noted two of the worst roads are scheduled for repairs already and hopefully if there is any additional money left over it will go to some of the others in need of repairs. He would like to see chip sealing done if possible. There was further discussion on the south end of Collamer Road and whether the increased traffic and weight of the vehicles necessitates that we look more closely at the road. It was suggested that a traffic study be done.

Supervisor Smith asked that the divider wall be opened for the next Historical Society meeting on April 14, 2014.

Later in the meeting, Supt. Speer noted that the new truck will be on display at the upcoming Village Highway Equipment Show.

BUILDING DEPARTMENT REPORT

Mr. Barton reported staff spent the week of March 17th at training. Most of the required training was completed. Those who need additional hours will pick them up throughout the year. The monthly report will be out later this week. There were 54 inspections done by the department in March. The number is a bit lower but due primarily to staff being out for the week of training.

Mr. Barton noted questions have been raised about transitioning in the department with Mr. Barton's impending retirement. Supervisor Smith reported that Mr. Prince has decided not to take the position and the position will be posted. Mr. Barton specifically noted upcoming administrative duties that will need to be considered. In particular, the Annual Stormwater Report and an addendum to the recently revised Development Regulations regarding stormwater laterals.

PARKS AND RECREATION DEPARTMENT REPORT

Mr. Venniro reported he has met with the Historical Society and Library Boards regarding collaboration for cross promoting programs.

Mr. Venniro reported the Park is open and operating. Dinner with the Easter Bunny will be held on Friday, April 11, 2014 from 6 to 8 p.m. in the Ingham Room at the Community Center. It will include pizza, a magician, and a visit and pictures with the Easter Bunny. The 30th Annual Senior Banquet will be on May 2nd at the Plantation Party House from 5:00 p.m. to 8:00 p.m. All are welcome. The cost will be \$10.00 per person. The senior site council has agreed to subsidize half of the food cost. There will be entertainment before and after the buffet dinner and door prizes.

He is also part of the committee looking at how to make the website more user friendly and to bring it up to a position where we are comfortable with what it looks like. The first item to be looked at will be what our current provider's capabilities are for the changes we would like to see.

RECREATION SUPERVISOR POSITION

Recreation Commissioner Tom Ganley and Mr. Venniro interviewed nine of the seventeen applicants for the Recreation Supervisor position. They are recommending that Kelly Bartell be hired to fill the

position.

RESOLUTION NO. 100-2014 Motion by Councilperson Roose, seconded by Councilperson Brown, to hire Kelly Bartell as a Civil Service Titled Recreation Supervisor (OC-69088) at rate of \$15.81 per hour based on the second step of this position in the Local Union 158 Agreement for Town of Parma Parks, Recreation, and Building Departments Unit with a start date no earlier than April 10, 2014. The position is Provisional, subject to civil service criteria and passing drug and background checks.

Motion carried: Aye 5 Nay 0

PUBLIC FORUM

Supervisor Smith opened the public forum and asked if there was any citizen present who would like to address the Town Board. There was no response.

BUSINESS ITEMS

PREPAID CHECK APPROVAL-GEVA THEATRE TRIP

RESOLUTION NO. 101-2014 Motion by Supervisor Smith, seconded by Councilperson Comardo, to preapprove the deposit payment of \$195.00 to Geva Theatre for the upcoming trip to see *The Odd Couple*.

Motion carried: Aye 5 Nay 0

SHARED SERVICES/DOG CONTROL COVERAGE

The purpose of this agreement is to allow both municipalities to have additional coverage when either Dog Control Officer is not available. Both municipalities will continue to have their own coverage. The Board has had an opportunity to review. There was discussion on having an end date, generally it will be Mr. Fritz but can be someone that is covering for him and the same would be true for Hamlin.

RESOLUTION NO. 102-2014 Motion by Supervisor Smith, seconded by Councilperson Comardo, to authorize the Supervisor to enter into an Intermunicipal Agreement between the Towns of Parma and Hamlin for shared animal control services to be effective with the signing of the agreement by both parties through December 31, 2014.

Motion failed: Aye 0 Nay 5

RESOLUTION NO. 103-2014 Motion by Supervisor Smith, seconded by Councilperson Comardo, to authorize the Supervisor to enter into an Intermunicipal Agreement between the Towns of Parma and Hamlin for shared animal control services to be effective with the signing of the agreement by both parties through February 28, 2015.

Motion carried: Aye 5 Nay 0

Mr. Fritz reported there will be a 2nd Grand Opening for the Hamlin Dog Shelter on May 17, 2014 at 1:00 p.m. It will be a ribbon cutting ceremony to commemorate the new addition and to name it after Craig A. Goodrich.

SET PUBLIC HEARING - RIGHT TO FARM LAW
PROPOSED LOCAL LAW 1-2014

Supervisor Smith asked that a public hearing be set for the Right to Farm Law on May 20, 2014 at the Town Hall at 6:30 p.m. He noted this will be an unlisted action under the State Environmental Quality Review Act (SEQR); Part 1 of the Short Environmental Assessment form has been received; this was referred to Monroe County Planning and Development in July of 2013 and comments were previously received from Monroe County Planning and Development; there are no involved parties to be notified and surrounding municipalities will be notified as interested parties. Councilperson Mullen inquired if there were notifications needed for the County and State. It was noted that per Mr. Barton, there have been no significant changes and therefore it will not be necessary to re-notify the County and there was no notification needed to the State. The proposed law is available on the website for review.

RESOLUTION NO. 103A-2014 Motion by Councilperson Comardo, seconded by Councilperson Mullen, to acknowledge Proposed Local Law 1-2014 - Right to Farm Law is an Unlisted Action under the State Environmental Quality Review Act; and to set a public hearing date of May 20, 2014 at 6:30 p.m. at the Parma Town Hall to hear all interested parties on this matter.

Motion carried: Aye 5 Nay 0

UNION CONTRACT – TOWN HALL, PARKS AND RECREATION

Town Board members have received a copy of the contract. Some of the changes noted and discussion included: the agreement being retroactive to January 1, 2014 and being effective through December 31, 2016; clarification that the rate tables are for new hires; existing staff hourly rates are listed by title separately; clarification on seasonal employees being part of the contract; and rate changes because of the minimum wage increase. Supervisor Smith will get clarification for the Board.

RESOLUTION NO. 104-2014 Motion by Supervisor Smith, seconded by Councilperson Mullen, to table any action on the contract.

Motion carried: Aye 5 Nay 0

HILTON APPLE FEST REQUEST FOR USE OF TOWN EQUIPMENT

An application has been received from the Apple Fest Committee requesting use of a gator and five picnic tables. A certificate of General Liability Insurance was also received.

RESOLUTION NO. 105-2014 Motion by Supervisor Smith, seconded by Councilperson Mullen, to allow the Hilton Apple Fest Committee to use the older of the Town's two gators and five picnic tables for the 2014 Apple Fest from October 3rd through the 5th.

Motion carried: Aye 5 Nay 0

SPEED LIMIT - BENNETT ROAD

RESOLUTION NO. 106-2014 Motion by Supervisor Smith, seconded by Councilperson Roose, that the Town of Parma concurs with the Monroe County Transportation Department to establish a speed limit of 45 miles per hour on Bennett Road 0.6 mile south of Curtis Road where the existing 45 mile per hour zone starts to 0.3 mile north of Curtis Road.

Motion carried: Aye 5 Nay 0

INFORMATIONAL MISCELLANEOUS

CREDIT CARD INFORMATION

Mr. Venniro provided the Town Board with information explaining the proposal to no longer pass the "convenience" fee on to the party using a credit or debit card for payments. It outlined the changes that have taken place since the initial inception of accepting credit cards for payments. He and the Town Clerk explained the history, pros and cons and answered questions which were presented. The Clerk will provide a summary of how other Towns are currently handling the use of credit cards.

Ideally, if this could be addressed at the next meeting, it can be incorporated into the next brochure printing which will have the Summer Playground programs in it. This will be added to the agenda for the next meeting.

LIAISON REPORTS

**Councilperson Brown noted the last Planning Board meeting had been cancelled and there was nothing to report.

**Councilperson Roose reported he was unable to attend the last Recreation Commission meeting as he was out of town.

**Councilperson Comardo reported the Farmland and Open Space committee meeting has not met since our last meeting. He expressed we should be looking ahead and planning for the upcoming matching grant (3 to 1 match) opportunities at the State level. Currently, there is \$25,000 in the reserve account for this purpose. Consideration should also be given to looking at local funding.

*Councilperson Mullen reported the Zoning Board of Appeals received a threefold request for an electronic sign at a car dealership on Ridge Road. Variances were requested for the size of the sign, the set back and a variance because the proposed sign is animated and would be in violation of the Town Code. The Zoning Board of Appeals felt they could not address as it was broaching on new territory, was not a minor request and a complete reversal of the policy. It was felt this was more of a legislative issue

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and would therefore have to go to the Town Board for a code change. Further discussion included: will this cause a hazard; how bright it is; is there transportation data and how that data is interpreted; how to come up with a standard; and are there any other examples of this kind of sign in our area. It was noted there is something similar in size at the Spencerport High School.

**Supervisor Smith did not have anything specific to report. He did note the next Historical Society meeting will be April 14, 2014 and their Annual Meeting will be May 17th at the VFW Hall.

There being no further business before the Town Board, Councilperson Roose made a motion to adjourn the meeting at 8:15 p.m., seconded by Councilperson Brown.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk