

Parma Town Board meeting held on Tuesday, August 21, 2012 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	Carmey Carmestro
Councilperson	Gary Comardo
Councilperson	James Smith
Councilperson	James Roose
Councilperson	Tina Brown
Building Inspector	Jack Barton
Recreation Director	Steve Fowler
Absent	Highway Supt. Brian Speer

OTHERS IN ATTENDANCE

Library Director Becky Tantillo. Recreation Commissioner Dave Tresohlavy, Helen Ives, Shauna Smith, Ken Gavigan, Carol Kluth, Mike Weldon, and other members of the public.

CALL TO ORDER

Supervisor Carmestro called the meeting to order at 6:31 p.m. He led those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted.

PUBLIC FORUM

Supervisor Carmestro asked if there was any citizen present who would like to address the Town Board on any topic not on the agenda.

Shauna Smith inquired if it was possible to have a streetlight at the corner of the All Seasons development, Summertime Trail and Collamer Road. It was noted that the Town can request a streetlight. It was felt the residents directly affected on the corner would have to be contacted for input. It was felt that a petition should be obtained indicating interest in having a streetlight at the corner of Summertime Trail and Collamer Road Signature. It should include the names and addresses of those interested. The light would not be part of the subdivision lighting district, RG& E would do the installation and inform the Town of the associated cost.

Ms. Smith also inquired if there were plans to connect the sidewalks at the schools to that development, in particular along Old Hojack. Supervisor Carmestro responded that there were no plans at the present to do so. Discussion followed on a prior request for sidewalks in that area. It was noted that many of the property owners on Collamer Road did not want sidewalks; the cost would be very high; grant funding would be necessary, and if available would be for matching funds only; and who would maintain the sidewalks were all concerns at that time. All of these concerns would have to be addressed should there be further action on this.

MINUTES – JULY 17, 2012 AND JULY 23, 2012

RESOLUTION NO. 194-2012 Motion by Councilperson Comardo, seconded by Councilperson Brown, to accept the Minutes of the July 17, 2012 and the July 23, 2012 meetings.

Motion carried: Aye 5 Nay 0

MINUTES – AUGUST 7, 2012

RESOLUTION NO. 195-2012 Motion by Councilperson Roose, seconded by Councilperson Brown, to accept the Minutes of the August 7, 2012 meeting.

Motion carried: Aye 4 Nay 0 Abstain Councilperson Comardo

TOWN CLERK REPORT

The Town Clerk and VFW Summary Report for July have been completed and submitted. A letter of Resignation has been received and filed from Tod Edenhofer from the Parma Special Police.

HIGHWAY DEPARTMENT REPORT

Supt. Speer was not in attendance. There was no report.

BUILDING DEPARTMENT REPORT

Mr. Barton noted that the Building Department Report for July has been submitted. Permits are up 15%. The Building, Zoning and Fire Marshall departments registered 168 inspections for the month of July. Mr. Barton provided a summary of the Stormwater Coalition 2011 Program Highlights and noted that the invoice for annual dues will be coming. Participation provides the Town with resources and services to complete the annual report and program requirements.

RECREATION REPORT

Mr. Fowler reported that the Town expects to take possession of the fourteen passenger senior transport accessible vehicle next week. There was discussion on having the current vehicle detailed by Henrich Collision (estimated cost \$650) before advertising it for sale and/or listing it with Teitsworth Professional Auctioneers. Mr. Fowler would like to attempt to sell the vehicle outright first in an attempt to get the highest price which will offset the Town's 20% portion of the new vehicle. The value has been estimated to be \$8,500 per a formula provided by the company that makes this vehicle. There is no "blue book" value per se. After further discussion on the options available to selling outright, the Town Board was in agreement to have the detailing done; allow advertising for the sale, including on Craigslist; and if it does not sell outright to list it for auction with Teitsworth Professional Auctioneers during the upcoming

Monroe County Municipal Equipment Auction on October 6, 2012. It was noted 10% of any selling price at auction will go to Tietsworth.

DECLARATION OF SURPLUS EQUIPMENT

RESOLUTION NO. 196-2012 Motion by Councilperson Smith, seconded by Councilperson Comardo, to declare the 2003 Ford Senior Transport vehicle as surplus equipment as of September 1, 2012 and to authorize the preparation of the vehicle for resale either outright by the Town of Parma or through Tietsworth Professional Auctioneers to obtain the best price possible for the Town of Parma.

Motion carried: Aye 5 Nay 0

LIBRARY REPORT

Becky Tantillo provided an activity and statistics report for the month of July. She reported the front window at the Library was vandalized last week. Mr. Petricone and staff were able to make temporary repairs until it can be replaced.

BUSINESS ITEMS

INTERMUNICIPAL AGREEMENT – VILLAGE OF HILTON

The current agreement with the Village of Hilton for building and/or fire inspection services has been amended due to changes with status of Town personnel; it now provides for the same service from the Village to the Town and goes for another two years. When services are provided beyond the normal workday, the municipality may bill the receiving municipality at the hourly rate of \$40. There was discussion on the three hour minimum call out time.

RESOLUTION NO. 197-2012 Motion by Councilperson Comardo and seconded by Councilperson Brown, renew the Intermunicipal Agreement between the Town of Parma and the Village of Hilton for building and/or fire inspection services on an emergency basis and/or at such times as Hilton or Parma personnel are unavailable for another two years with amended changes.

Motion carried: Aye 5 Nay 0

REQUEST FOR USE – GATORS & PICNIC TABLES

A request has been received from the Hilton Apple Fest for use of picnic tables and a gator. There was discussion on having a quick check in/check out list and having Mr. Petricone do a visual inspection of the equipment.

RESOLUTION NO. 198-2012 Motion by Councilperson Smith and seconded by Councilperson Roose, to authorized use of four picnic tables and a gator for September 27th through October 1, 2012 for this year's Apple Festival.

Motion carried: Aye 5 Nay 0

IN MEMORY –ELSIE WEBSTER

RESOLUTION NO. 199-2012 Motion by Councilperson Smith, seconded by Councilperson Roose, to recognize Elsie Webster, who passed away on August 13, 2012, for her many years of dedicated service to the Town of Parma as Town Clerk, Receiver of Taxes, Parma Public Library Board Member and Secretary, a Clerk in the Highway Department, Secretary to Planning and Zoning Boards, Deputy Town Clerk and as an Election Inspector, by dedicating a blank page in the Minute Book in her memory.

Motion carried: Aye 5 Nay 0

BUDGET TRANSFER

It was noted the property maintenance fees are high this year; as there are twenty-three properties this year. These fee will be recovered on the property taxes.

TRANSFERS TO BUDGET			Aug-12			
ACCT #	FROM DESCRIPTION	AMT.	ACCT #	TO DESCRIPTION	AMT.	REQUESTED
AOO570702049000	OFFICE RENT	300.00	AOO570702045200	VEHICLE MAINT	300.00	FOWLER
AOO570731049742	GOLF	50.00	AOO570731049702	CERAMICS	50.00	FOWLER
AOO570731049342	INTRO TO SPORTS	1,500.00	AOO570731049232	BASEBALL CAMP	1,500.00	FOWLER
AOO570731049602	SCIENCE	150.00	AOO570731049542	THEATER	150.00	FOWLER
AOO570731049022	SWIMMING	1,350.00	AOO570731049732	BASKETBALL	1,350.00	FOWLER
BOO537362046000	CONTRACTED SERVICES	5,500.00	BOO537362049100	PROPERTY MAINTENANCE	5,500.00	BARTON

RESOLUTION NO. 200-2012 Motion by Councilperson Smith and seconded by Councilperson Roose, to approve the Budget Transfers as presented.

Motion carried: Aye 5 Nay 0

INFORMATIONAL ITEMS

PURCHASE VILLAGE OF HILTON USED CHIPPER TRUCK

At the July 17, 2012 Town Board meeting the Town Board approved the purchase of the Village of Hilton’s used chipper truck for \$10, 000. The offer has been amended to \$9,999 and the Village of Hilton is in agreement.

RESOLUTION NO. 201-2012 Motion by Councilperson Brown, seconded by Councilperson Comardo, to amend Resolution 175-2012 for the purchase of the Village of Hilton Chipper Truck for \$9,999.00 instead of \$10,000.00.

Motion carried: Aye 5 Nay 0

DISCONTINUENCE OF 911 CENTER PAGERS

There has been ongoing discussion on whether to continue to have pagers. Four employees from the building department, and Highway Superintendent Speer have these pagers. They also have cell phones. The Building Department feels they no longer need the pagers; however, Supt.

Speer would like to keep his for weather warnings. There was a discussion on this being duplication as this information is available through other means. The Town is liable up to September for the current pager use period. 911 will be notified and cell numbers will be provided in place of the pager numbers. If Superintendent Speer wishes to continue this expense, he can do so directly through his Department.

MISCELLANEOUS

Sales Tax Revenue - Supervisor Carmestro reported that there has been a nice increase for this year.

Department of Labor PESH Inspection– Supervisor Carmestro reported that PESH had been onsite for an inspection. Items noted at locations other than the Highway Department are being finalized or completed. Plans are in the works for training on fire extinguishers, CPR and an evacuation plan. The majority of infractions cited are at the Highway Department and supervisor Carmestro was not aware of the progress towards completion. There is a completion deadline of September 10, 2012 to correct or fines will be assessed. There was discussion on whether the Town Board should consider interceding to have the corrections made. It was felt that the Town is ultimately responsible and the first priority should be to get the violations corrected and not incur the expense of fines if they can be avoided. This can be looked at again at the next Town Board meeting.

AUTHORIZATION FOR PAYMENT

Proper paperwork has been received to pay Larry Speer for one day of work performed in the Highway Department. The normal starting pay of \$12.00 was suggested.

RESOLUTION NO. 202-2012 Motion by Councilperson Brown, seconded by Councilperson Comardo, to authorize payment to Larry Speer for one day of work at \$12.00 per hour for the Highway Department.

Motion carried: Aye 5 Nay 0

LIAISON REPORTS

**Councilperson Brown reported the Dog Control Officer has had a few unlicensed dog issues but has been quiet overall this month. She did not attend the last Recreation Commission meeting. She thanked Mr. Fowler for the sport camp research information (percentage of revenue received for sports camps) provided and wanted to know the cost of similar programs for west side Towns. Mr. Fowler will gather that information from other Towns brochures and at an upcoming Recreations Directors meeting in September which Parma is hosting. Anyone from the Town Board is welcome to attend. Special Police is awaiting approval to purchase informational brochures for recruitment and

**Councilperson Comardo reported he attended the Zoning Board meeting. There were three items all of which were tabled. The Code Enforcement Officer has handled 35 issues since the last regular meeting.

**Councilperson Smith reported flashing is being added to the roof over the court office area where leaking occurred after the last storm. Repairs have been made by Park staff for the Town Hall and Park regarding the Department of Labor inspection. Parks Department staff is awaiting materials from the Highway Department for the cross country course. It was suggested that more aggressive action may be necessary to get the work done should it not be able to be done by the Highway Department by having the work done from outside. There was discussion on the Monroe County Cross Country event in October and the fee to use the park for this event. Councilperson Smith and Mr. Fowler will pursue this. The Historical Society August meeting was held last night and was well attended. He noted there is a good schedule of speakers coming up in the fall. Frontier Communications has donated 4 trees to the Town Park to be planted this week as part of their companywide Community Week. Hilton Cadet Baseball has sent a letter of interest to use the Town Park ball fields for next season.

**Councilperson Roose reported he attended the Planning Board meeting. An inspection is scheduled for 4618 Ridge Road West (Dome). Mr. Barton noted that the purpose is to go back and see what has been completed, identify timeframes and the status of incomplete items. He noted that back in the spring the Planning Board had suggested that the owner consider phasing the project. It will be up to the Planning Board to modify or give the owners other leeway. It is expected that the owner and his engineer will be at the next Planning Board meeting.

**Supervisor Carmestro reported that negotiations with the Highway Department union are at a standstill. Health care coverage is the stumbling block.

WARRANT

RESOLUTION NO. 203-2012 Motion by Councilperson Brown, seconded by Councilperson Comardo, to approve payment of AOO General Fund bills, in the amount of \$87,480.76.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 204-2012 Motion by Councilperson Comardo, seconded by Councilperson Smith, to approve payment of BOO Part Town Fund bills, in the amount of \$8,113.20.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 205-2012 Motion by Councilperson Smith, seconded by Councilperson Roose, to approve payment of DAO Highway, Townwide Fund bills, in the amount of \$840.46.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 206-2012 Motion by Councilperson Roose, seconded by Councilperson Brown, to approve payment of DBO Highway, Townwide Fund bills, in the amount of \$64,230.42.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 207-2012 Motion by Councilperson Brown, seconded by Councilperson Comardo, to approve payment of HCO Park Lighting Capital Project bills, in the amount of \$2,458.99.

Motion carried: Aye 5 Nay 0

Supervisor Carmestro noted that he has contacted NYSERDA and it is hoped there will be an upcoming resolution to the lighting issues.

RESOLUTION NO. 208-2012 Motion by Councilperson Comardo, seconded by Councilperson Smith, to approve payment of HDO Town Bridges bills, in the amount of \$250,982.58.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 209-2012 Motion by Councilperson Smith, seconded by Councilperson Roose, to approve payment of Townwide Drainage bills, in the amount of \$6,527.65.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 210-2012 Motion by Councilperson Roose, seconded by Councilperson Brown, to approve payment of TAO Trust and Agency bills, in the amount of \$3,632.81.

Motion carried: Aye 5 Nay 0

There being no further business brought before the Town Board, Councilman Smith made a motion to adjourn the meeting at 7:30 p.m., seconded by Councilman Roose and all were in favor.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk

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IN MEMORY –ELSIE WEBSTER