

Joint meeting of the Parma Town Board and Village of Hilton Board of Trustees held on Thursday, January 24, 2008 at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	Richard Lemcke
Councilman	Kenneth Blackburn
Councilman	Carm Carmestro
Councilman	James Smith
Councilman	Gary Comardo
Mayor	Larry Gursclin
Trustee	Walt Horylev
Trustee	James Gates
Trustee	Larry Speer
Trustee	Joseph Lee

OTHERS IN ATTENDANCE

There were approximately 40 people in attendance. There was no attendance taken.

INTRODUCTION - CALL TO ORDER

Supervisor Lemcke called the Town portion of the meeting to order at 6:00 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. He explained the purpose of the meeting and the format that would be used. It was noted that there would be no decisions made tonight and that any actions would be taken by the individual Boards at their own meetings.

Mayor Gursclin made his opening statement and stated that the primary topic would be discussion on the proposed Library/Community Center. He officially called the Village portion of the meeting to order at 6:05 p.m.

Supervisor Lemcke reviewed items for future discussion. These included: the possibility of sharing building inspections, combining our Departments of Public Works, the status of Hojack, and the Safe Routes to School sidewalk grant, the concept of a sidewalk/pathway from the Village to the Town Hall, needs of the Hilton-Parma Community Council of Churches, long range planning for the perimeter of the Village in Parma regarding stub streets, shared municipal buildings and the possible relocation of departments, building inspections for the new fire hall and an intermunicipal agreement for the plowing of a portion of Underwood Ave. (not sidewalk plowing).

PUBLIC FORUM

Supervisor Lemcke asked if anyone present would like to address the Boards. One individual expressed that he was glad that this meeting was occurring and hoped that it would continue on a regular basis. Another individual requested an update on the lawsuit regarding the Beehler annexation between the Town and the Village. It was noted as a topic for discussion later in the meeting. There were no other persons wishing to speak. Supervisor Lemcke stated that the public forum portion of the meeting would not be closed at this time so that further discussion could take place later, if needed.

INFORMATIONAL DISCUSSION

LIBRARY/COMMUNITY CENTER

Supervisor Lemcke opened the discussion with a brief overview of the status of the Library/Community Center. He noted that DeWolff Partnership had presented plans for a

Town Hall and Village Community Center location. It was left that the Library would further assess their needs and work with the Library consultant in that regard.

An alternative location in the village was raised. Mayor Gurslin noted that the Village Planning Board had been asked to research other locations and has just submitted information. He did not wish to make the information public now because the Village Board has not seen the proposal. More information would be available after they have met to review.

There was additional discussion on the exact size needed for the Library if it was a separate project (22,000 sq. ft. is proposed); the preferability of one floor due to security issues, increased labor costs and the expense of an elevator; and there is no opportunity for expansion at the existing location. It was noted that the consultant is waiting to hear back from the Town on the square footage and would then forecast project costs based on updated construction costs.

There was discussion on if there was duplication of services already provided in the community with regard to the fitness and preschool areas. It was clarified that gym/workout area was not proposed as a fitness center with exercise/workout equipment as you see in the schools or a commercial venue but as an area for recreation programs such as is currently being offered. The Senior and Mom and Tots programs were cited as examples. The preschool room was explained as a room with designed "small" facilities to operate the current type of preschool programs. A business venture preschool is not the intent.

There was discussion on the need to determine a location and whether they would be separate or combined. It was noted that the cost would be greater for separate locations. Having shared areas such as entryways, restrooms and maintenance areas would reduce the cost.

There was discussion on property owned by the Village of Hilton on Hojack that it has been earmarked as light industrial and the long range planning that identified the need for this type of property.

Mr. Joseph Sciortino asked to address the Boards. He offered the donation of approximately 10 acres of land to the Town for a community center. The land is located to the south of the Village line in the Town of Parma and would accommodate the 55,000 sq. ft. and 250 proposed parking spaces that would be needed for a combined Library/Community Center. The area under consideration is part of a preliminary proposed senior development similar to Unionville Station that would include an area designated for medical office space. Mr. Sciortino was thanked for his generous offer and the proposal will be discussed and given consideration.

There was discussion on correlating all the location information and the costs of the three proposed building scenarios – combined Library/ Community Center, stand alone Library and a stand alone Community Center.

There were additions comments and discussion on having the Town Planning Board review other possible locations within the Town, using the Town Hall as the site location and acquisition costs depending on the suggested locations. There was also discussion on giving consideration to school property where existing facilities would be in close proximity and easily accessible. There was discussion on a combination school public library, volume of school age students that use the current library, security issues with public access of a school area.

The remaining discussion centered on gathering information and providing it to the public, need for a master plan that draws all the information together, possibility of a referendum in the fall and press releases to the general public. Mr. Fowler will continue to act as the liaison with DeWolff Partnership, Ms. Snow will forward Library information to Mr. Fowler, the Village Board will review the new location possibility, and associated costs will be compiled by the consultant based on the location and the 3 possible scenarios for the project. It was proposed that the next meeting be sometime in April for an update on the project.

The Library/Community Center portion of the meeting was closed at 7:00 p.m.

ANNEXATION LAWSUIT

The Judge has not made a determination. There was discussion on the appropriateness of contacting the Judge.

SAFE ROUTES TO SCHOOLS – SIDEWALK GRANT

Federal grant money will be available for sidewalk projects within a 2 mile radius of an elementary school to encourage healthy lifestyles for students. The grant is fully funded by the Federal government and the Town would have to provide the upfront cost which would then be reimbursed. The Town Board is supporting a grant application for sidewalks along a portion of Dunbar Road between Carter Street and Collamer Road and Collamer Road from Summertime Trail to Hojack where the majority of favorable survey responses were received. The Town would like to partner with the School District and the Village for the remaining sidewalks along Hojack and on school property. There was discussion on who would own, what the plowing responsibilities would be, how the process has unfolded and the potential for an intermunicipal agreement. The Town of Parma would act as lead agency. The Village was asked to consider a letter of support by February 5th and will be provided information on the grant.

Discussion changed to sidewalks along Wilder Road. This grant would not be applicable because there is not an elementary school involved. It was noted that there will be no federal funding for the reconstruction of the Wilder Road Bridge. It was hoped that a pedestrian walk way as part of the bridge project would allow for safe crossing. Community Development funding that had been earmarked for sidewalks from Bennett Road to Carrie Marie Lane will not be enough to cover the bridge too. Other alternatives are being looked into. There was discussion on other funding that had been secured for sidewalks all the way out to Manitou Road which was turned down.

HILTON PARMA COMMUNITY COUNCIL OF CHURCHES

The Hilton-Parma Community Council of Churches is in need of storage space. The organization coordinates the Food Shelf, Loan Closet, Furniture Alert and Clothing Collection. They are looking for a location to house all these services. They are currently in several locations including people's homes. Ideally, they would like a heated, safe, well lit location that is on one level. The Village and Town would like to hear suggestions to address the short term needs and to allow them time for long range planning.

SUMMATION REMARKS

Each Board member was asked if they would like to comment on the meeting. It was the consensus that it was a good dialogue and that both bodies should meet on a regular basis. Other comments included that there are opportunities for resource sharing, intermunicipal cost savings and that as the Library/Community center Project moves forward there should be sensitivity to the vacant space that might result. There was also discussion on the need for a survey to solicit feedback from the community on cost, possible locations and to seek conceptual input. It was hoped that this would give direction and a clearer picture of what the community would like. The feasibility of Workshop/Informational meetings was suggested. It was indicated that this would be done.

BICENTENNIAL –TOWN OF PARMA

Supervisor Lemcke also noted that the Town of Parma will be celebrating its bicentennial. A committee has been formed to plan events which will start with the Summer Celebration the first weekend in August in 2008 and to end at the same time in 2009. As projects are determined volunteers will be needed. All are welcome to participate.

SET DATE FOR NEXT JOINT MEETING

There was discussion on setting April 24, 2008 as the next joint meeting. The Town Board indicated that they would vote at their next meeting on February 5, 2008 and the Village had already determined that this date would work for them.

_____ **Resolution** - A motion was made by Mayor Gursslin, seconded by Trustee Horylev, to approve a joint meeting between the Village of Hilton and the Town of Parma on April 24, 2008 to be hosted by the Village.

Motion carried: Aye 5 Nay 0

MEETING ADJOURNMENT

There being no further business before the Parma Town Board, Councilman Carmestro made a motion to adjourn the meeting, seconded by Councilman Smith; and

There being no further business before the Village of Hilton Board of Trustees, a motion was made by Mayor Gursslin to adjourn the meeting, seconded by Trustee Horylev;

All members were in favor. The meeting adjourned at 8:02 p.m.

Respectfully submitted on behalf of the Village Board of Trustees and the Parma Town Board,

Donna K. Curry
Parma Town Clerk