

Parma Town Board meeting held on Tuesday, September 4, 2007 at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	Richard Lemcke	
Councilman	Kenneth Blackburn	
Councilman	Joseph Reinschmidt	
Councilman	Carm Carmestro	
Councilman	James Smith	
Highway Supt.	Brian Speer	
Recreation Director	Steve Fowler	
Absent	Building Inspector	Jack Barton

OTHERS IN ATTENDANCE

Paul Zarpentine, Jim Christ, Gene DeMeyer, Pat Buskey, Gary Comardo, Don Green, Dave Keech, Tim Harner, Jim Zollweg and other unidentified members of the public.

CALL TO ORDER

Supervisor Lemcke called the meeting to order at 7:00p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exits were identified and it was noted that the meeting is being digitally recorded.

PUBLIC FORUM

Supervisor Lemcke asked if there was any citizen present who would like to address the Town Board on any topic not on the agenda. There was no response.

OPEN SPACE COMMITTEE

Scott Copey, chairperson for the Open Space Committee, provided a preliminary update on the first 675 responses received from the Farmland and Open Space Preservation Survey. In early July, 5727 surveys were sent out to landowners and the deadline for submission was September 1, 2007. An excellent response has been received. The committee is expecting over 1500 responses which will represent a 25% response rate. Final results are expected to be tabulated by the end of the month. Perceptions will be compared to reality and comments will also be included. Requests for proposals have been sent to consultants. It is hoped that the consultant will assist with the grant the committee wishes to apply for and if received it is hoped that they will assist in analyzing the results of the survey. It was noted that the grant application process has been moved to mid-September and is expected to be very competitive. The committee was thanked for the work they have done.

MINUTES – AUGUST 21, 2007

RESOLUTION NO. 232-2007 Motion by Councilman Carmestro, seconded by Supervisor Lemcke, to accept the Minutes of the August 21, 2007 Town Board meeting.

Motion carried: Aye 5 Nay 0

AMEND RESOLUTION NO. 220-2007

There was discussion on changing the date of the public hearing, the need to add that it is an uncoordinated review and what parcels were to be included.

RESOLUTION NO. 233-2007 Motion by Councilman Reinschmidt, seconded by Councilman Smith, to amend Resolution No. 220-2007 to October 16, 2007 instead of October 9, 2007 and add that the Unlisted action is *with an uncoordinated review*.

Motion carried: Aye 4 Nay 1

Voting Nay: Supervisor Lemcke

TOWN CLERK REPORT

The Town Clerk Report and VFW Summary Report have been provided to the Town Board. The 2007/2008 School Tax bills have been mailed and collections have started.

DONATION - VACCARELLI

A request was received from Jessie Vaccarelli to donate 80 wine glasses, which were purchased and used for a family wedding reception at the VFW Lodge. There was discussion on them being cleaned after they are used. The Town Board was appreciative of the offer and accepts the donation.

RESOLUTION NO. 234-2007 Motion by Councilman Smith, seconded by Councilman Reinschmidt to accept the donation from Jessie Vaccarelli of 80 wine glasses for the VFW Lodge.

The Town Clerk also reported that information was received regarding Community Safety Net. The organization is seeking the support of local businesses for a Drug Safety program to be presented at the middle school.

HIGHWAY DEPARTMENT REPORT

Supt. Speer reported that work on the shoulders on Dunbar Road has been finished. The cost was approximately \$7,300.

In regard to the Dunbar Road East Sewer District, he reported that he met with Larsen Engineers and stake outs are being done in preparation for boring and installation. There was discussion on the deadline for the job to be completed. Supt. Speer indicated that he had until the end of September based on information provided via a phone call made by Mr. Barton. Mr. Fowler indicated that he was told by the agency issuing the grant that the date for completion was September 15th. Supervisor Lemcke asked that this be checked with Mr. Barton.

Supt. Speer also reported that catch basin work was being done on Ferguson Drive, North Ave. and West Beach Drive. There was discussion on how this area drains.

BUILDING DEPARTMENT REPORT

Mr. Barton was not in attendance therefore there was no Building Department report.

RECREATION DEPARTMENT REPORT

Mr. Fowler had nothing specific to report for the Recreation Department. He did note that he was in receipt of the 2008-2013 Capital Improvements Program for Monroe County and

the Town of Parma is listed for 2 bridge repairs. They are bridges over Salmon Creek on Wilder Road and Peck Road.

PARKS DEPARTMENT

Joe Petricone provided a memo regarding the sports organizations that use the park facilities. Concerns expressed included the non payment of an invoice by the soccer club for seed and fertilizer, the use of pavilions by the soccer and football organizations at no charge, organizations picking up after themselves, parking in designated areas, being responsible for making proper arrangements with vendors for deliveries and putting their equipment away in a timely manner. There was discussion. Mr. Petricone was asked to put together guidelines of what should be expected and bring back to the Town Board. There was also discussion on having a formal contract with organizations.

BUSINESS ITEMS

FIRE PROTECTION STANDARDS

Supervisor Lemcke stated that he had spoken with Mr. Prince and the verbiage is being reviewed for easier understanding and is expected for the next meeting.

ABOVE GROUND FUEL STORAGE

There was discussion on points that should be taken into consideration for the allowance of above ground fuel storage tanks. Points discussed included the Town Board being the authority to approve, a minimal permit fee and no charge for farmers and non profits, entities with existing tanks voluntarily registering or they would not be grandfathered and meeting current regulations. This will be discussed further at the next meeting.

TOWN JUSTICE

Supervisor Lemcke indicated that he expected to hear from the judges on the security measures that were discussed at the last meeting and information regarding the grant application.

DUNBAR ROAD SIDEWALKS

Supervisor Lemcke reported that he has not heard anything regarding the release of the grant. There will be no additional meeting until we have notification of the grant release. This will continue to be rolled to the next meeting until information is made available on the release of the grant.

BUDGET TRANSFERS

TRANSFERS TO BUDGET

Aug-07

FROM			TO			REQUESTED
ACCT #	DESCRIPTION	AMT.	ACCT #	DESCRIPTION	AMT.	
A7141.403	BASEBALL	4,000.00	A7141.414	OTHER	5,850.00	FOWLER
A7141.409	FLOOR HOCKEY	1,000.00				
A7141.412	HORSEBACK RIDING	850.00				
A7141.491	SCIENCE	375.00	A7141.492	VOLLEYBALL CAMP	375.00	FOWLER
A7141.439	VOLLYBALL YOUTH	100.00	A7141.4485	TEEN TRIPS	100.00	FOWLER
A7141.500	ICE SKATING	50.00	A7141.495	BEAR	50.00	FOWLER
	AEROBICS			PLAYGROUND		
A7141.401		950.00	A7141.428	YOUTH	1,225.00	FOWLER

A7141.406	BASKETBALL YOUTH	275.00				
A7141.427	BASEBALL CAMP	350.00	A7141.415	PLAYGROUND TOT	350.00	FOWLER
A7141.497	SIGN LANGUAGE	400.00	A7141.443	TREE PROGRAM	2,675.00	FOWLER
A7141.494	TBALL CAMP	900.00				
A7141.488	SOFTBALL CAMP	800.00				
A7141.448	BABYSITTING TRAINING	575.00				

RESOLUTION NO. 235-2007 Motion by Councilman Blackburn, seconded by Councilman Reinschmidt, to approve the Budget Transfers as requested.

Motion carried: Aye 5 Nay 0

Discussion continued from the last meeting regarding the budget transfer requested by the Highway Superintendent for \$44,450 for January through June brush pickup and \$7,550 for work done at the Town Hall for a total of \$52,000. There was discussion on spring and fall pickups, notice to be given and how it has become a year round service. There was also discussion on the charging back for services of the Highway Department for non highway related work.

TRANSFERS TO BUDGET

Aug-07

FROM			TO			REQUESTED
ACCT #	DESCRIPTION	AMT.	ACCT #	DESCRIPTION	AMT.	
B9901.911	INTERFUND TRANSFER	52,000.00	DB2801	INTERFUND REVENUE	52,000.00	SPEER

RESOLUTION NO. 236-2007 Motion by Councilman Smith, seconded by Councilman Blackburn, to approve the Budget Transfer of \$52,000 which consists of \$44,450 for January through June brush pickup and \$7,550 for work done at the Town Hall.

Discussion: Councilman Smith stated that he would like to see a specific budget line set up for the transfer of funds for normal brush pick up. This would state what the Town Board feels is an appropriate transfer amount and will provide a guideline for the Highway Superintendent for what is a reasonable amount to spend. If an emergency situation, such as an ice storm, were to occur then additional funds could be transferred. There was discussion on interpretation of the amount approved for this year. Councilman Carmestro felt that the amount had already been established and Supervisor Lemcke estimated that \$80,000 could be projected as the actual amount to be spent. Councilman Blackburn felt that this is a service that people are willing to pay for. Supervisor Lemcke questioned what might be perceived as charging back to the Town for services other than highway specific work. Supt. Speer responded that he has explained the reasoning for this previously and that this is an appropriate request. Councilman Blackburn stated that this was not double dipping as he feels was being suggested. Supervisor Lemcke responded that he did not feel anything was being done wrong but that it could be interpreted that we are already paying for the highway to do brush when we are already paying for the highway.

Motion carried: Aye 3 Nay 2

Voting Nay Supervisor Lemcke
 Councilman Carmestro

Mr. Keech felt it was fine that pickup would be twice a year but felt that an expectation has been established for this to occur more often. Therefore any change from the existing practice should be communicated clearly and then enforced. Because this schedule does not always coincide with when people have brush, he suggested an alternative be offered such as being able to drop brush off at a designated spot. It was noted that this can be done now outside the gate area at the highway garage.

HIGHWAY GRIEVANCES

Supervisor Lemcke noted that 2 grievances have been received as part of Step 2 in the grievance process which requires the supervisor.

Supervisor Lemcke reviewed the first grievance that was made on July 23, 2007. Supt. Speer responded that he felt it was impossible to schedule one person off the same day every week and effectively manage the work schedule. He also stated that he has met with Mr. George, the union representative, to work out a solution. Supervisor Lemcke indicated that his response would be that Supt. Speer has met with Mr. George and they are trying to work out a solution.

Supervisor Lemcke reviewed the second grievance that was made on August 17, 2007. Supt. Speer responded that this was the same issue as the first grievance. He would prefer that employees take a week vacation at a time and that in this particular case the issue is requesting Fridays off through October 12th. There was discussion on if vacation is denied or taken in smaller increments the impact on requests to carryover to the next year.

Paul Zarpentine, the President of the employee union for the Highway Department, addressed the Town Board. He indicated that he would like to see an amendment to the by-laws. He stated that the contract says that time can be taken in 4 hour increments and felt that this is not being honored by Supt. Speer if he insists on vacation in weekly increments. Items also noted included: timeliness of response for time off requests, communicating when priority work and or overtime is going to be scheduled so that employees can avoid planning time away during those times or adjust to accommodate the schedule, no reason should have to be given for why an employee is requesting time off, requests should not be denied if the work being done is not priority work, and that employees should be able to have time off when they want it off.

There was discussion between Councilman Blackburn and Mr. Zarpentine on what they felt is the reason for why this problem exists. There was additional discussion on the reasonableness of receiving a response so that plans and reservations can be made by the requesting party.

Supervisor Lemcke will respond to Mr. George regarding Step 2 and wait to see what happens with Step 3.

INFORMATIONAL ITEMS

ANNEXATION UPDATE

The Attorneys met with the judge in a closed session. The judge is expected to make her decision within 45 days and will notify the parties in writing sometime during the second or third week in October. There was discussion on action being taken by the Village Planning Board regarding the Unity Health portion of development in Unionville Station and its impact on availability of access to Leith Lane for the proposed annexed property.

COMMUNITY CENTER AND LIBRARY STUDY UPDATE

The study is on hold. The Library Board has indicated that they would like the Library to be in the Village. With the help of the Library consultant, they will be reviewing their position on whether to be part of the joint venture with the Community Center, be a stand alone project or to remodel an existing location.

MISCELLANEOUS

Two notices were received from the Village of Hilton regarding notice of public hearings for an area variance at 745 East Avenue for a pole barn and to re-subdivide lots in the Park Place Subdivision. All parcels involved are adjacent to the Town of Parma

CURTIS ROAD WELL WATER

The owner of 695 Curtis Road has run out of water and is trucking water in. Supervisor

Lemcke has asked the Monroe County Water Authority (MCWA) for preliminary numbers for an extension of the water line that ends at 753 Curtis Road. The Town of Sweden provided an amount of \$35.00 per foot for materials and \$50 to \$55 per foot for materials if blasting through rock was necessary.

The MCWA has agreed to allow residents use of their water sites (Clarkson being the closest) for \$100 access fee. This would be for unlimited use; plus a \$100 deposit for the hydrant wrench. Extending the water line is being looked into as well as a temporary line based on a standard of life issue.

The Monroe County Water Authority has also granted approval for a private line extension for two parcels on Bennett Road based on the hardship that exists. They have also experienced severe water shortages.

EMPLOYEE CELL PHONES

Cingular is the current supplier for the Town. A summary of the June cell phone usage and four options have been provided by the Finance Director. There was discussion on usage and the various plans. This will be addressed as part of the budget process.

TENTATIVE BUDGET

The Town Board has received copies of the Tentative Budget. Charts have been added to assist in interpreting pay rates for employees fall in relation to other towns and 2008 appropriation of the departments and what impact they have on the budget. Supervisor Lemcke stated that he is looking for a 0% rate increase. Budget requests submitted by department heads, a 9% increase for the Town and 1.76% increase for the Village have been requested. He will be looking to make cuts to bring this in line for a 0% increase.

The Tentative Budget must be provided to the Town Clerk by October 2nd and the Preliminary Budget on October 16th. The Public Hearing would be held on November 7th and final adoption on November 20th.

LIAISON REPORTS

**Councilman Smith reported that the Recreation Commission did not meet last month. Regarding the discussion he has had with the Dog Control Officer regarding repeat offenders of unlicensed dogs, they have not had a response on a surcharge. Some feedback has been received regarding response coverage for Dog Control by the Special Police while the Dog Control Officer was away.

**Councilman Carmestro reported that the Planning Board had a full docket at their meeting, that he met with the Assessor regarding his budget requests and the Fire Department is working on their budget and expects an increase.

**Councilman Reinschmidt reported that the Spencerport Fire Department has pared down its plans for their new fire hall by \$750,000 to \$800,000. Additional information was shared on a call he received during vacation coverage for the Dog Control Officer.

**Councilman Blackburn had nothing additional to report on what had already been presented by the Park Foreman.

Supervisor Lemcke noted that while attending today's Library Board meeting a copy of the proposed Application for Library Card for Minor form to be used at the Library was reviewed. A copy was given to Town Board members.

Councilman Reinschmidt provided a copy of Chapter 35 of the Code of the Town of Parma regarding defense and indemnification. Copies will be given to Town Board members.

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There being no further business brought before the Town Board, Councilman Carmestro made a motion to adjourn the meeting at 9:02 p.m., seconded by Councilman Smith and all were in favor.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk