

Parma Town Board meeting held on Tuesday, May 15, 2007 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	Richard Lemcke
Councilman	Kenneth Blackburn
Councilman	Joseph Reinschmidt
Councilman	Carm Carmestro
Councilman	James Smith
Highway Supt.	Brian Speer
Recreation Director	Steve Fowler
Building Inspector	Jack Barton

OTHERS IN ATTENDANCE

Ashley Hall, Sharon Hall, Tammy Maier, William Pritchard, Josephine Jordan, Gene De Meyer, Jeffrey Forberg, James Zollweg and other unidentified members of the public.

CALL TO ORDER

Supervisor Lemcke called the meeting to order at 7:00 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Supervisor Lemcke noted emergency exit procedures.

PUBLIC FORUM

Supervisor Lemcke asked if there was any citizen present who would like to address the Town Board on any topic not on the agenda.

Joey (Josephine) Jordon addressed the Board regarding raising funds to pay for repairs to the Skate Park. Hilton Big M has agreed to provide a gift basket to be used for a raffle. Supervisor Lemcke indicated that funds would be welcome. Proceeds would be deposited into the Recreation Trust Fund and be designated for Skate Park repairs. It was noted that some repairs have been made and that more supplies have been ordered. There was discussion on the type of materials to be used.

VFW FEE WAIVER

Thomas Angora has rented the VFW Lodge on June 16, 2007 and is requesting waiver of the fee. Mr. Angora and his family are holding a charitable fundraising dinner and raffle with proceeds to benefit his brother-in-law, Donald VanAtta, a Parma resident. Mr. VanAtta has experienced life changing medical events and incurred significant associated medical expenses.

RESOLUTION NO. 144-2007 Motion by Councilman Carmestro, seconded by Councilman Reinschmidt, to accept the request of Mr. Angora to waive the VFW Lodge rental fee for the June 16, 2007 reservation.

Motion carried: Aye 5 Nay 0

PUBLIC HEARING - CREATION OF TARA SUBDIVISION SANITARY SEWER DISTRICT FOR 535 AND 543 MANITOU ROAD

Supervisor Lemcke opened the Public Hearing at 7:10 p.m. and read the Legal Notice published in the North Edition of the Suburban News, April 29, 2007 and posted on the Town Hall and Post Office bulletin boards.

Tammy Maier and William Pritchard represented the petitioners and requested that the Town Board approve the creation of the Tara Subdivision Sanitary Sewer District. The property owners of 535 and 543 Manitou Road would like to hook up to sewers in the Mercy Flight Subdivision. The Pritchards are in the process of subdividing 543 Manitou Road into 2 lots. The Maiers intend to build on the north proposed lot. The Krenzlers (535 Manitou Road) would also like access to sewers.

Supervisor Lemcke asked if there was access to sewers. Maier responded that access would be obtained from the east side of the Mercy Flight Subdivision. Establishment of easements was discussed. Mr. Barton stated that the engineers have been reviewing the proposal and that the existing drainage easement between Lots 36 & 37 of the Mercy Flight Subdivision will need to be converted to a utility easement.

Councilman Reinschmidt questioned the size of the line to be installed and if the Krenzlers intended to subdivide in the future. Mr. Barton noted that any future lots would already be included. The map provided shows an easement across the back of the Pritchard's property and extending into the Krenzer's property approximately 50 feet. Any future development to the Krenzer's lot would require additional easements.

There was discussion on regulations that should be met. Councilman Reinschmidt expressed concern that the map did not include actual specifications for the sewer line. It was suggested that any motion made should be subject to meeting all Monroe County Health Department, Pure Waters and Town of Parma regulations.

Supervisor Lemcke asked if anyone else had questions. Hearing none, Supervisor Lemcke closed the Public Hearing at 7:15 p.m.

The Town Board classified this action as an Unlisted Type under SEQ, declared the Town of Parma Town Board as Lead Agency and stated that this was an uncoordinated review. Part I of the Short Environmental Assessment Form that was submitted by the petitioners was read. Section 7. was corrected to 11.311 acres and in Section 10 Monroe County Water Authority was changed to Monroe County Pure Waters. Part I of the Environmental Assessment Form was accepted. Part II of the Short Environmental Assessment Form was reviewed and responded to.

***See Schedule B at end of minutes for copy of Short Environmental Assessment Form*

At a Regular Meeting of the Town Board of the Town of Parma, in the County of Monroe, New York, held at the Parma Town Hall on the 15th day of May, 2007.

**ORDER ESTABLISHING THE TARA SUBDIVISION SANITARY
SEWER DISTRICT PURSUANT TO ARTICLE 12 OF THE TOWN LAW**

In the Matter of the Establishment of the Tara
Subdivision Sanitary Sewer District, in the Town of
Parma, in the County of Monroe, State of New York
in the County of Monroe, State of New York,

**ORDER ESTABLISHING
TARA SUBDIVISION
SANITARY SEWER
DISTRICT AFTER
PUBLIC HEARING**

Resolution No. 145-2007 - Motion by Councilman Carmestro, seconded by
Councilman Smith,

WHEREAS, previous hereto, a map, plan and report have been prepared by Maier
Land Surveying in such manner and in such detail (the "Project") as heretofore determined by
the Town Board relating to the establishment of a proposed sewer district, to be known and

designated as the Tara Subdivision Sanitary Sewer District in the Town of Parma (the "Town"), and

WHEREAS, the Town Board having previously declared itself as Lead Agent pursuant to the State Environmental Quality Review Act ("SEQRA") and having previously accepted an environmental assessment of the Project by Maier Land Surveying, and declared that based upon a review of the assessment, the Project will not have a significant adverse impact on the environment and issued a Negative Declaration under SEQRA for the Project, and

WHEREAS, Maier Land Surveying filed said map, plan and report in the office of the Town Clerk of the Town of Parma, reciting a description of the boundaries of the proposed district, the maximum amount proposed to be expended for the improvement, the cost to a typical user, the proposed method of financing to be employed, the fact that a plan, map and report describing the same are on file in the Town Clerk's office for public inspection, and

WHEREAS, the Town Board did on April 17, 2007, duly adopt Resolution No. 119-2007 ordering that the Town Board shall meet at the Town Hall, on May 15, 2007, for the purpose of conducting a public hearing on such proposal to establish the sewer district and to hear all persons interested in the subject thereof concerning the same, and

WHEREAS, copies of the Order calling for the Public Hearing were duly published and posted according to law, and the Town Board did, at the time and place specified in said Order, duly meet and consider said proposal and heard all persons interested in the subject thereof, who appeared at such time and place, concerning the same, and

WHEREAS, pursuant to said Petition, it is the intention of the Petitioners, as sole owners of all the taxable property in said sewer district, to construct such sewer lines and all improvements at its own expense and the maximum amount to be expended by the Town in the construction of the sanitary sewer system is \$0.00;

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Parma, in the County of Monroe, that it be and hereby is determined as follows:

1. The Petition was signed and acknowledged as required by law and is otherwise sufficient;
2. The Notice of Hearing was published and posted as required by law, and is otherwise sufficient.
3. All of the property and property owners within the proposed sewer district are benefited thereby;
4. All of the property and property owners benefited are included within the proposed sewer district;
5. It is in the public interest to establish the proposed sewer district as hereinafter described, and be it

FURTHER RESOLVED, that the Town Board does hereby approve the establishment of a sewer district as hereinafter described to be known as the Tara Subdivision Sanitary Sewer District in the Town of Parma (the "District"), the boundaries of which are set forth more particularly in the attached Schedule A; and be it

FURTHER RESOLVED, that the following improvements in the District will be constructed by the Petitioner, owners of the Schedule A premises, wholly at its own expense, and it has offered to convey the same without cost to the Town of Parma, free and clear of encumbrances, except right of access to said improvements by adjoining landowners; that the cost of connecting the same with the Town of Parma sewer system shall be borne by the properties benefited thereby; and be it

FURTHER RESOLVED, that the Petitioner, owners of the Schedule A premises, shall be subject to meeting all Monroe County Health, Pure Waters and Town of Parma regulations; and be it

FURTHER RESOLVED, that the Town Clerk be, and hereby is, authorized and directed to file a certified copy of this Resolution in the Office of the Monroe County Clerk, which is the county in which the said Town of Parma is located, and in the Office of the State Comptroller, within ten (10) days after adoption of this Resolution, pursuant to Section 195 of the Town Law.

Dated: May 15, 2007
Parma, New York

Motion carried: Aye 5 Nay 0

Richard Lemcke, Supervisor	Aye
Kenneth Blackburn, Board Member	Aye
Joseph Reinschmidt, Board Member	Aye
Carney Carmestro, Board Member	Aye
James Smith, Board Member	Aye

MINUTES – MAY 1, 2007

RESOLUTION NO. 146-2007 Motion by Councilman Carmestro, seconded by Councilman Smith, to accept the Minutes of the May 1, 2007 meeting.

Motion carried: Aye 5 Nay 0

MINUTES – MAY 3, 2007

RESOLUTION NO. 147-2007 Motion by Councilman Carmestro, seconded by Councilman Blackburn, to accept the Minutes of the May 3, 2007 meeting.

Motion carried: Aye 5 Nay 0

TOWN CLERK REPORT

The Town of Greece has provided the Town of Parma with an informational Notice of Intent To Become Lead Agency for the Hampton Ridge Center Commercial Development at 4232 – 4356 West Ridge Road in the Town of Greece. A reply has been requested but is not required.

New postage rates and criteria went into effect as of May 14, 2007. The new rates have been down loaded to the Pitney Bowes machine. Not only has the postage rate changed based on the weight of the object to be mailed; if the dimensions of the object fall outside of the specified parameters, additional postage must be added. A template has been ordered to assist

with pricing for the new sizing requirements. This involves additional manual steps depending on size and thickness of envelope in addition to weight. If it is determined that enough volume exists, the Town Clerk will look into an attachment that can be purchased which will accommodate these changes.

HIGHWAY DEPARTMENT REPORT

Supt. Speer reported that brush pickup began mid-April. Crews have been installing drainage pipes on Peck Road. He also reported that starting on Monday they begin County work for recycling the road surface at the west end of Peck Road and then move to Spencer Road.

Councilman Reinschmidt noted that Ogden Parma Town Line Road is in serious need of repair and is on the list for capital improvements this year. He questioned why work was not being done there. Supt. Speer noted that the Monroe County Road Manager made the decision to do the work on Peck Road and if there are funds left over then work will be started on Ogden Parma Town Line Road.

Councilman Carmestro noted that he saw someone new working on our equipment on Dean Road and wondered who it was. Supt. Speer noted we had been loaned the services of a Village employee to do some County work. The Village also has a contract with the County and the County will be paying for the work done by that employee.

BUILDING DEPARTMENT REPORT

TOWN PARK WASTE WATER

Mr. Barton requested an update from Joe Petricone regarding the status of inflows to the septic tanks for the Town Engineer. Mr. Petricone reviewed what had been done and reported that there was no infiltration in either tank. There was discussion on the steps taken to ascertain this information. With regard to the study, Larsen Engineers is currently working on establishing what the base flows are and they will be getting together later this week. The Town Engineer is reviewing several options. Mr. Petricone will follow up with the engineer regarding infiltration and was asked to take the necessary steps to prepare for the soccer tournament the first weekend in June.

Mr. Barton suggested that the Town Board consider not establishing a public hearing for a special district until the map, legal description and petition have been submitted.

Mr. Barton indicated that he has not received any feedback from Town Board members regarding the BAS Software. He will proceed to get final numbers for the next meeting.

RECREATION DEPARTMENT REPORT

Mr. Fowler reported that there will be a meet and greet for the visitation team from the Commission for Accreditation of Park and Recreation Agencies (CAPRA) on Wednesday, May 23, 2007 at 6:00 p.m. at the Jennejahn Lodge. The CAPRA visitation team will present their initial findings on Friday, May 25, 2007 at 11:00 a.m. in the Community Center.

COMMUNITY CENTER UPDATE

Mr. Fowler reported that DeWolff Partnership is in the process of solidifying their subcontractors and will be touring the Town Park facility and the Village Community Center toward the end of May. They will also be meeting with the Library Board and the Recreation Commission. They will produce a time schedule for project which will be submitted to the Town Board.

Sometime during the next few weeks, Christine Anderson, the newest member to Region II for the Department of State, will be meeting with Mr. Fowler to discuss the Governor's agenda to lay groundwork for the health and safety of all children.

ACCEPTANCE OF THE RECREATION COMPREHENSIVE PLAN

Mr. Fowler requested that the Town Board accept by resolution the Comprehensive Plan.

RESOLUTION NO. 148-2007 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve the Town of Parma Recreation Department Comprehensive Plan.

Motion carried: Aye 5 Nay 0

**AGREEMENT WITH OFFICE OF CHILDREN AND FAMILY SERVICES –
MONROE COUNTY YOUTH BUREAU**

Mr. Fowler requested that the Town Board enter into agreement with the Office of Children and Family Services under the Comprehensive Youth Services Plan. This is administered by the Monroe County Youth Bureau.

RESOLUTION NO. 149-2007 Motion by Councilman Smith, seconded by Councilman Carmestro,

WHEREAS, the Town of Parma wishes to enter into an agreement with the State of New York Office of Children and Family Services under the Comprehensive Youth Services Plan administered by the Rochester Monroe County Youth Bureau; and

WHEREAS, the Town of Parma is aware of the regulations associated with the pre-determined \$4,782 funding amount designated by the OCFS;

THEREFORE, the Parma Town Board agrees to enter into contract to provide active and passive recreational activities for school age youth in accordance with the guidelines set forth in the OCFS Comprehensive Youth Services Plan.

Motion carried: Aye 5 Nay 0

PARKS DEPARTMENT

Joe Petricone, the Park Foreman, reported that his department was made aware of a team, not affiliated with organizations that have been approved for field usage, using Town Hall Park fields. There was discussion. It was determined that the team has asked the Town Board in prior years but did not this year. Mr. Fowler was asked to get a roster and have the team submit a letter to the Town Board requesting use of the multipurpose field. It was reiterated that the taxpaying public is welcome to use facilities in the park when there is no previously committed use of a facility. However, groups that have sought and received approval take precedent because they are scheduled for that usage.

RESURFACING BLACKTOP AROUND SPORTS BUILDING

It is necessary to repair the apron around the sports building to make it meet requirements for handicap accessibility and eliminate a ponding problem that has developed. Three quotes were received. There was discussion on the work required, whether all the firms were aware of the remedial work to be done, whether it could be done by the Highway Department and the need

for it to be done before the first weekend in June. The R&W Paving quote did not state the square footage or indicate that the necessary remedial work would be done.

RESOLUTION NO. 150-2007 Motion by Councilman Carmestro, seconded by Councilman Smith, to accept the contract from Roethel Paving for work deemed necessary to the sports building, with the stipulation that the Highway Superintendent will review the job tomorrow and if it is determined that the Highway department can complete the job for less and before the first weekend in June, then the job will be done by the Highway Department. Payment will be made out of the Recreation Trust Fund.

Motion carried: Aye 5 Nay 0

Councilman Reinschmidt questioned how the mowing of the cemeteries was assigned this year. He did not recall that there had been a vote by the Town Board. It was noted that the money was already budgeted and Mr. Petricone stated that Buttonwood was the low bidder and doing the work.

The Parks Department and the Town Board acknowledged and thanked Gary Thompson for his donation of homemade bluebird houses for the Town Park and thanked John Frillici and Jim Quick for volunteering to make repairs to skate park ramps.

Supervisor Lemcke reported that there had been vandalism in the Skate Park, the person was caught and will be going to court soon. He has instructed Mr. Petricone not to initially make the repairs; but to get a price from NYS Fence (who originally installed the fence) and make the Judge aware of the cost. Once the court process has started, the repairs can be done and the Town can be reimbursed through the Court system.

BUSINESS ITEMS

RUBBER TIRE EXCAVATOR

Three sealed bids were received for the purchase of a Rubber Tire Excavator.

Name	Type of Equipment	Price
Milton CAT/Southwest Milton, Inc.	2007 Caterpillar M316D	\$168,783.00
Vantage Equipment, LLC	2007 Volvo EW180C	\$169,497.46
George & Swede Sales	2007 Hyundai R200W-7	\$157,333.00

Superintendent Speer recommended the purchase of the Volvo. There was discussion on single or dual tires, the necessity of being able to make maintenance checks from the ground, the number of hours it will be used per year and whether there is a third party that compares heavy equipment similar to Consumer Reports for cars.

RESOLUTION NO. 151-2007 Motion by Councilman Blackburn, seconded by Councilman Reinschmidt, to approve the purchase of a 2007 Volvo Rubber Tire Excavator from Vantage Equipment in the amount of \$169,497.46 with funds to come from the B Fund.

Motion carried: Aye 3 Nay 2

Supervisor Lemcke voted Nay – could not justify need for purchase as recommended versus other immediate needs.

Councilman Carmestro voted Nay - opposed because the lowest bid was not being accepted.

Supt. Speer asked if the Town Board would consider the purchase of a 2007 Dump truck which is currently on state bid. There was no action taken.

UMPIRE PAYMENTS

Jim Volkmar has requested approval of one lump sum to be used as a draw to pay baseball and softball umpires for work they will be performing for the Recreation Department. The amount is \$3,500 for baseball and \$1,000 for softball and comes from participant fees.

RESOLUTION NO. 152-2007 Motion by Councilman Smith, seconded by Councilman Reinschmidt, to approve umpire payments in the amount of \$3,500 for baseball and \$1,000 for softball.

Motion carried: Aye 5 Nay 0

INFORMATIONAL ITEMS

COURT RENOVATIONS

There was no additional information for tonight's meeting. The Judges will be asked to come to the June 5, 2007 Town Board meeting

DRAINAGE ISSUE – MERCY FLIGHT SUBDIVISION

Mr. Barton stated that the Town Engineers have contacted the developer regarding several issues including the concerns and complaint received. This will be put on the agenda for the next Town Board meeting for a status report.

ABOVE GROUND FUEL STORAGE TANKS

Information was solicited from the Finger Lakes Building Officials and other Fire Marshals in Monroe County. Most Towns do not allow above ground fuel storage tanks and one reply suggested we contact the Town of Henrietta. There was discussion on continuing with what has already been provided by the Fire Marshall, setting parameters for where it might be allowed, how this might affect agriculture and what parameters would have to be met for new and existing tanks if the Town Board decided to allow above ground storage tanks. Mr. Barton noted that a code change will require a public hearing and research he has done pertaining to SEQR indicates that this would be ministerial and a Type II action. Supervisor Lemcke and Mr. Barton will gather information and create a draft example for the Town Board at the next meeting.

Mr. Barton informed the Town Board that he responded to a gasoline spill of over 170 gallons on Curtis Road this morning.

DUNBAR ROAD EAST SEWER DISTRICT

Mr. Barton had no further information and was unable to follow up before the meeting due to being away on vacation. Supt. Speer stated that Pure Waters had contacted him regarding whether the Town would collect the Pure Waters \$250.00 permission to tap fee. The Town Board was in agreement that Pure Waters should be responsible for collecting their own fee.

DRAINAGE EASEMENT ISSUE - MALEK

Supt. Speer has not followed up with Peter Rogers but will try to have information before the next meeting. He will not be in attendance for that meeting, however.

21 DEAN ROAD CODE ISSUE

Supervisor Lemcke asked for the status on the 21 Dean Road code issue. Mr. Barton replied that he has contacted a company for information on the asbestos removal. We need to meet Code Rule 56 requirements. The thirty day notification to the property owner is almost complete. This will be put on the agenda for an update at the next meeting.

SAFE ROUTES TO SCHOOLS - DUNBAR ROAD SIDEWALK CONSTRUCTION PROJECT

Supervisor Lemcke reported that Senator Robach may be able to assist this project with a members item grant. There are federal funds available through the Safe Routes to Schools Program which is 100% funded if it is within approximately 2 miles of a school and applications will be available soon. Jeff Forberg was present and answered questions. The current proposal would be for sidewalks from Merton Williams along Old Hojack, out to Collamer Road, north on Collamer Road to Dunbar Road and east on Dunbar to Carter Street. There was discussion on whether residents would be in favor.

Supervisor Lemcke polled the Town Board for their support of pursuing this project before moving any further.

Councilman Blackburn stated that he would not be in favor if the Town had to front any portion of the project. He could only agree if it was completely funded.

Councilman Smith stated that it sounded like there was reasonable enthusiasm for sidewalks along Dunbar Road. He would like to see a survey of all property owners who would be affected by the installation of sidewalks to be sure that the majority were interested.

Councilman Carmestro suggested a public informational meeting to see who is really for or against the project before pursuing further.

Councilman Reinschmidt was in agreement for an informational meeting and stated that there needs to be a plan.

It was determined that affected residents would be notified of an informational meeting June 19, 2007 regarding potential sidewalk installation on these roads.

MISCELLANEOUS ITEMS

OPEN SPACE PRESERVATION COMMITTEE

The Open Space Preservation Committee provided the Town Board with a brief summary of what they accomplished to date. In addition they provided a survey questionnaire, a cover letter to accompany the survey and a cost estimate including postage. The committee is seeking support of sending out the survey as soon as possible. The option to fill out the questionnaire on line is also being pursued.

Councilman Smith noted that the committee has started their inventory process and is wrapping up a comprehensive plan that will be presented to the Town Board within the next month. A two part ranking system has been used. The first part was described as the degree of potential that a parcel might be developed. The second part ranks how critical it is that the parcels remain agricultural. The combinations of the scores will determine where the property places in the ranking.

DRAFT TOWN VEHICLE USAGE POLICY

Supervisor Lemcke and Supt. Speer have met with the attorney for our insurance carrier. Information resulting from that meeting included the degree of liability that the Town of Parma is exposed to when employees are in Town vehicles going to and from work.

A draft vehicle usage policy is being proposed to limit the Town's liability to the greatest extent possible. Councilman Carmestro provided proposed revisions to the current vehicle usage policy. It was reviewed and discussed. Revisions will be made and a revised copy provided to Town Board members for the next meeting.

There was discussion on who would be allowed to take home vehicles and that consideration should be given to those that were given the vehicle as part of their compensation package.

TOWN ENGINEER SELECTION PROCESS

There was discussion by the Town Board on their opinions of the interviews that were held. Supervisor Lemcke will canvass developers on their concerns with Larsen Engineer so that they can be addressed.

LIAISON REPORTS

**Councilman Smith indicated he would try to attend all of Recreation Department accreditation functions.

Zoning Board of Appeals has a full docket for the next meeting.
He was unaware of any dog related issues this week.

**Councilman Carmestro reported that Fire Chief Mark Kalen has resigned.

**Councilman Reinschmidt noted that Code Enforcement is working on a Stop Work Order due to dumping issues at Breman Estates. They have previously paid fines and continue dumping.

The Library Board has advertised for the opening on their board.

**Councilman Blackburn deferred to Joe Petricone's report on the leech beds.

**Supervisor Lemcke updated the Town Board on a legal situation regarding annexation of property into the Village of Hilton. He was in receipt of a forty page brief summarizing the extensive research done. The Town will be starting a declaratory action against the Village of Hilton. Statements from the Supervisor and Town Clerk are necessary and the papers should be filed late next week.

WARRANTS

RESOLUTION NO. 153-2007 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve payment of the A Fund, General Fund bills, in the amount of \$68,861.28.

Motion carried: Aye 4 Nay 0 Abstain Councilman Carmestro

RESOLUTION NO. 154-2007 Motion by Councilman Smith, seconded by Councilman Reinschmidt, to approve payment of the B Fund, Part Town Bills, in the amount of \$1,297.06.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 155-2007 Motion by Councilman Smith, seconded by Councilman Blackburn, to approve payment of the DA Fund, Highway Town Wide bills, in the amount of \$23,866.84.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 156-2007 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve payment of the DB Fund, Highway Outside bills, in the amount of \$17,353.04.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 157-2007 Motion by Councilman Smith, seconded by Councilman Reinschmidt, to approve payment of the SD Fund, West Avenue Sewer bills, in the amount of \$3,200.06.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 158-2007 Motion by Councilman Smith, seconded by Councilman Blackburn, to approve payment of the T Fund for Trust and Agency bills, in the amount of \$2,230.41.

Discussion: Councilman Smith clarified that the money paid to Carmestro's Restaurant was a pass through of funds collected, held in trust, and then paid to the caterer for a specific purpose.

Motion carried: Aye 4 Nay 0 Abstain 1: Councilman Carmestro

There being no further business brought before the Town Board, Councilman Carmestro made a motion to adjourn the meeting at 10:05 p.m., seconded by Councilman Smith and all were in favor.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk

SCHEDULE A

**PROPOSED DESCRIPTION
SEWER DISTRICT
PROPERTY LOCATED AT TAX ACCOUNT NUMBERS
25.03-001-004
25.03-001-002.111**

All that tract or parcel of land situated in Town Lot 68, Township 4, Range 1, North Section Braddocks Bay Township, in the Town of Parma, County of Monroe, State of New York and being more particularly described as follows:

Beginning at a point in the centerline of Manitou Road, said point being 39.78 feet more or less south of the intersection of Hincer Road and Manitou Road;

Thence westerly on a bearing of N 88° 55' 35" W a distance of 33.03 feet to a point, said point being in the west right-of-way of Manitou Road;

Thence westerly on a bearing of N 88° 55' 35" W a distance of 428.97 feet to a point;

Thence northerly on a bearing of N 01° 27' 50" E a distance of 388.89 feet to a point;

Thence westerly on a bearing of N 87° 39' 30" W a distance of 513.95 feet to a point;

Thence northerly on a bearing of N 04° 49' 05" E a distance of 373.02 feet to a point;

Thence easterly on a bearing of S 85° 10' 55" E a distance of 620.21 feet to a point;

Thence easterly on a bearing of S 88° 32' 10" E a distance of 301.46 feet to a point, said point being in the west right-of-way of Manitou Road;

Thence southerly along the west right-of-way of Manitou Road on a bearing of S 01° 27' 50" W a distance of 713.86 feet to a point, said point being the true point and place of beginning.

Subject to all covenants, easements and restrictions of record, if any, affecting said premises as recorded in the Monroe County Clerk's office.

Being and hereby intending to describe two parcels of land located at 543 & 535 Manitou Road containing 11.311 acres of land more or less.

SCHEDULE B

617.20
 Appendix C
 State Environmental Quality Review
SHORT ENVIRONMENTAL ASSESSMENT FORM
 For UNLISTED ACTIONS Only

PART 1 — PROJECT INFORMATION (To be completed by Applicant or Project sponsor)

1. APPLICANT/SPONSOR: Richard E. Maier -Applicant MAIER LAND SURVEYING -Sponsor	2. PROJECT NAME: Tara Subdivision
3. PROJECT LOCATION: Municipality: Town of Parma County: Monroe	
4. PRECISE LOCATION: (Street address and road intersections, prominent landmarks, etc., or provide map) Located west side of Manitou Road house number 543 at intersection of Manitou Road & Hincer Road, Tax acc. No. 25.03-001-004	
5. PROPOSED ACTION IS: <input checked="" type="checkbox"/> New <input type="checkbox"/> Expansion <input type="checkbox"/> Modification/alteration	
6. DESCRIBE PROJECT BRIEFLY: Construct one single family house on a subdivided 2.214 acre lot complete with public utilities.	
7. AMOUNT OF LAND AFFECTED: Initially: 0.935 acres Ultimately: 0.935 acres 11.311 acres	
8. WILL PROPOSED ACTION COMPLY WITH EXISTING ZONING OR OTHER EXISTING LAND USE RESTRICTIONS? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, describe briefly	
9. WHAT IS PRESENT LAND USE IN VICINITY OF PROJECT? <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Agricultural <input type="checkbox"/> Park/Forest/Open space <input type="checkbox"/> Other Describe: The area in the vicinity of the subject property is residential development.	
10. DOES ACTION INVOLVE A PERMIT APPROVAL, OR FUNDING, NOW OR ULTIMATELY FROM ANY OTHER GOVERNMENTAL AGENCY (FEDERAL, STATE OR LOCAL)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, list agency name(s) and permit(s)/approval(s) Town of Parma Planning Board New York State department of Transportation Monroe County Water Authority PURE WATERS Monroe County Health Department	
11. DOES ANY ASPECT OF THE ACTION HAVE A CURRENTLY VALID PERMIT OR APPROVAL? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list agency name(s) and permit(s)/approval(s)	
12. AS A RESULT OF PROPOSED ACTION WILL EXISTING PERMIT/APPROVAL REQUIRE MODIFICATION? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE Applicant/Sponsor name Richard E. Maier Date April 20, 2007 Signature <i>Richard E. Maier</i>	

If the action is in a Coastal Area, and you are a state agency, complete a Coastal Assessment Form before proceeding with this assessment

OVER

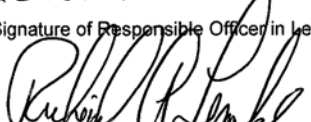
SCHEDULE B Continued

PART II — ENVIRONMENTAL ASSESSMENT (To be completed by Agency)

<p>A. DOES ACTION EXCEED ANY TYPE 1 THRESHOLD IN 6 NYCRR, PART 617.4? If yes, coordinate the review process and use the FULL EAF. <input type="checkbox"/>Yes <input checked="" type="checkbox"/>No</p>
<p>B. WILL ACTION RECEIVE COORDINATED REVIEW AS PROVIDED FOR UNLISTED ACTIONS IN 6 NYCRR, PART 617.6? If No, a negative declaration may be superseded by another involved agency. <input type="checkbox"/>Yes <input checked="" type="checkbox"/>No</p>
<p>C. COULD ACTION RESULT IN ANY ADVERSE EFFECTS ASSOCIATED WITH THE FOLLOWING: (Answers may be handwritten, if legible.)</p> <p>C1. Existing air quality, surface or groundwater quality or quantity, noise levels, existing traffic patterns, solid waste production or disposal, potential for erosion, drainage or flooding problems? Explain briefly: <i>No. This action will provide a sanitary sewer to 2 existing homes and 1 new home. Existing grades will be reestablished with erosion control measures.</i></p> <p>C2. Aesthetic, agricultural, archaeological, historic, or other natural or cultural resources; or community or neighborhood character? Explain briefly: <i>No, Property is currently developed and the newly created lot is a usable yard located between 2 existing homes.</i></p> <p>C3. Vegetation or fauna, fish, shellfish or wildlife species, significant habitats, or threatened or endangered species? Explain briefly: <i>No, Area is currently maintained as yard</i></p> <p>C4. A community's existing plans or goals as officially adopted, or a change in use or intensity of use of land or other natural resources? Explain briefly: <i>No This action will comply with the Towns Master Plan</i></p> <p>C5. Growth, subsequent development, or related activities likely to be induced by the proposed action? Explain briefly: <i>No Any public portion of this sewer will comply with Towns Design Criteria</i></p> <p>C6. Long term, short term, cumulative, or other effects not identified in C1-C5? Explain briefly: <i>No This action is involving lands that have been developed for several years.</i></p> <p>C7. Other impacts (including changes in use of either quantity or type of energy)? Explain briefly: <i>No Public water, electric and gas are currently available at property.</i></p>
<p>D. WILL THE PROJECT HAVE AN IMPACT ON THE ENVIRONMENTAL CHARACTERISTICS THAT CAUSED THE ESTABLISHMENT OF A CRITICAL ENVIRONMENTAL AREA (CEA)? <input type="checkbox"/>Yes <input checked="" type="checkbox"/>No If Yes, explain briefly:</p>
<p>E. IS THERE, OR IS THERE LIKELY TO BE, CONTROVERSY RELATED TO POTENTIAL ADVERSE ENVIRONMENTAL IMPACTS? <input type="checkbox"/>Yes <input checked="" type="checkbox"/>No If Yes, explain briefly:</p>

PART III—DETERMINATION OF SIGNIFICANCE (To be completed by Agency)

INSTRUCTIONS: For each adverse effect identified above, determine whether it is substantial, large, important or otherwise significant. Each effect should be assessed in connection with its (a) setting (i.e., urban or rural); (b) probability of occurring; (c) duration; (d) irreversibility; (e) geographic scope; and (f) magnitude. If necessary, add attachments or reference supporting materials. Ensure that explanations contain sufficient detail to show that all relevant adverse impacts have been identified and adequately addressed. If question D of Part II was checked yes, the determination of significance must evaluate the potential impact of the proposed action on the environmental characteristics of the CEA.

<p><input type="checkbox"/> Check this box if you have identified one or more potentially large or significant adverse impacts which MAY occur. Then proceed directly to the FULL EAF and/or prepare a positive declaration.</p> <p><input checked="" type="checkbox"/> Check this box if you have determined, based on the information and analysis above and any supporting documentation, that the proposed action WILL NOT result in any significant adverse environmental impacts AND provide on attachments as necessary, the reasons supporting this determination:</p>	
<p>Name of Lead Agency <i>Town of Parma Town Board</i></p>	
<p>Print or Type Name of Responsible Officer in Lead Agency <i>Richard A. Lemcke</i></p>	<p>Title of Responsible Officer <i>Supervisor</i></p>
<p>Signature of Responsible Officer in Lead Agency </p>	<p>Signature of Prepare (If different from responsible officer)</p>
<p>Date <i>5/17/07</i></p>	