

PARMA TOWN COURT
1300 Hilton Parma Corners Rd
Hilton, NY 14468

Phone: 585-392-9470
Fax: 585-371-3975
Email: ParmaTownCourt@nycourts.gov



UNIFORM TRAFFIC TICKET PLEA FORM
(NOT TO BE USED FOR MISDEMEANORS OR FELONIES)

NAME: _____

DOB: _____

ADDRESS: _____

PHONE: _____

CHARGE(S): _____

COURT USE ONLY

DOCKET #: _____

RECEIVED: _____

FIRST APPEARANCE DATE: _____

PLEASE READ THE STATEMENT BELOW BEFORE CONTINUING WITH YOUR PLEA.

A PLEA OF GUILTY TO THIS CHARGE IS EQUIVALENT TO A CONVICTION AFTER TRIAL. IF YOU ARE CONVICTED, NOT ONLY WILL YOU BE LIABLE TO A PENALTY, BUT IN ADDITION, YOUR LICENSE TO DRIVE A MOTOR VEHICLE OR MOTORCYCLE, AND YOUR CERTIFICATE OF REGISTRATION, IF ANY, ARE SUBJECT TO SUSPENSION AND REVOCATION AS PRESCRIBED BY LAW.

PLEASE COMPLETE ONE SECTION BELOW

SECTION A: PLEA OF GUILTY

I, _____, have been charged with the violation(s) above. I also acknowledge receipt of the warning printed in bold type above and I waive arraignment in open court and the aid of an Attorney. I therefore plead GUILTY to the offense(s) as charged. Additionally, I make the following statement of explanation (optional):

Date: _____

Signature: _____

SECTION B: PLEA OF NOT GUILTY

The following notice applies to you if the officer did not issue you a supporting deposition with your ticket –
NOTICE: YOU ARE ENTITLED TO RECEIVE A SUPPORTING DEPOSITION FURTHER EXPLAINING THE CHARGE(S) PROVIDED YOU REQUEST SUCH SUPPORTING DEPOSITIONS WITHIN THIRTY (30) DAYS FROM THE DATE YOU ARE DIRECTED TO RESPOND TO THE COURT NOTED ABOVE.

DO YOU REQUEST A SUPPORTING DEPOSITION? YES NO

I, _____, hereby am pleading not guilty to the charge(s) listed above.

Date: _____

Signature: _____

Conviction may subject you to a mandatory surcharge and/or Driver Responsibility Assessment as prescribed by law.

THIS FORM IS FOR INFORMATIONAL PURPOSES ONLY
STATE OF NEW YORK UNIFIED COURT SYSTEM

TOWN OF PARMA
1300 Hilton Parma Corners Rd, Hilton NY 14468

To: Individuals charged with traffic infractions pending in the Parma Town Court

This court has received an accusatory instrument alleging that you have committed an offense. You are presumed innocent until proven guilty and you have the right to retain an attorney to represent you now, or at any stage in these proceedings.

You have various procedural options in the course of bringing this matter to a just disposition. You may choose to proceed in any of the following manners, or any other legally authorized manner. You may want to consult an attorney for guidance or representation before determining which course of action you will pursue. The court may not provide you with a recommendation as to how you should proceed, or as to which of these or any other options you should choose.

YOU MAY:

Plea Guilty as Charged

By pleading 'Guilty,' you waive your right to a trial at which the People of the State of New York, represented by the prosecution, must prove beyond a reasonable doubt that you committed the offense alleged in the accusatory instrument. A plea of guilty will subject you to sentencing, by the judge presiding, to any legally authorized sentence. You may withdraw, with the Court's permission, your plea(s) of guilty at any time prior to sentencing and exercise your right to a trial.

Plea Not Guilty

By pleading 'Not Guilty' you will be given a new court date to appear for a pre-trial conference with the Assistant District Attorney assigned to the Parma Town Court. The date and time of which will be mailed to the address listed on the plea form. At that time, your case will be screened for a possible reduced or lesser charge, and/or you may exercise your right to request a trial where the People of the State of New York, represented by the prosecution, must prove beyond a reasonable doubt that you have committed the offense alleged in the accusatory instrument. At the trial you will have the right to hear, see, and challenge the evidence submitted to prove your guilt, including confronting (by cross-examination) the Police Officer, Peace Officer, or other witness or witnesses who testify against you. You have the right to have witnesses testify on your behalf and you may, but you are not required to, testify on your own behalf. After hearing all of the evidence submitted at the trial, the Court will determine whether or not the People have proven guilt beyond a reasonable doubt, and will render an appropriate verdict.

If you choose to use the attached form to enter either a plea of guilty or not-guilty, please return the completed form to the Parma Town Court by mail, e-mail, fax, in-person at the office window, or via drop-box located at the Town Hall building. If the Court denies your plea, you may be instructed to appear in person and notified of your court date by mail. Submitting an incomplete form will result in your plea being denied, and failure to resubmit a completed form, and/or appear in Court on the given date, may result in your license being suspended for failure to answer.